

Cowfold Parish Council

Minutes of the Planning Meeting of the Parish Council held on Monday 12th October 2026 commencing at 7.30pm in the Reading Room of the Village Hall

Cllrs Present	Towle – Chair Howell	Thorpe Goodyer	Clark
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Also Present – WSCC Cllr Roger Noel, HDC Cllr Joanne Knowles

Locum Clerk – Tracey Euesden. There were no members of the public present.

Residents are directed to the following link [Planning and development | Horsham District Council](#) to view and comment on planning applications.

10/26 .01 Apologies

Apologies received from Cllr Payne (CPC) and Cllr Lambert (HDC)

10/26.02 Declaration of Interests

None declared

Applications for Comment

10/26.03 DC/26/1361

Proposal : Conversion of the existing building into three self-contained flats and associated works

Location : Wood Grange

The application was discussed and it was noted that whilst there is not increase in the original footprint for the previously agreed 2 dwellings. The proposal would have an impact upon the parking arrangements. The submitted plans indicate a total of four parking spaces allocated to the three dwellings. This falls significantly short of the standards set out in the Cowfold Neighbourhood Plan, which requires:

2 spaces per single-bed dwelling (x2)

3 spaces per two-bed dwelling (x1)

A total requirement of 7 spaces.

Even under the more lenient WSCC guidance, the development would require 5 spaces, still exceeding the provision shown.

It was **RESOLVED** to submit **Comments of concern regarding parking as detailed above.**

10/26.04 DC/26/1461

Proposal : Creation of a below ground swimming pool.

Location: Coachmans Cowfold Road West Grinstead West Sussex

The application was discussed and members noted that there are no issues with overlooking.

It was **RESOLVED** to submit a comment of **NO OBJECTION**.

There are two applications received since the publication of the agenda but councillors had not received the information so these will be circulated with comments being sent by email to the Clerk for collation and submission to the Planning Authority.

Enforcement

10/26.05 Enforcement

EN/25/0319- Land south of Delspride, Kent Street, Cowfold, Horsham RH13 8BB also known as Lot 3, CC Dance Studio, Kent Street, Cowfold, Horsham, West Sussex, RH13 8BB- Without planning permission, the material change of use of an existing building from Class B8 car storage to Class E dance studio- **appeal dismissed and enforcement notice upheld**

There being no further business, the meeting closed at 7.50.