

Cowfold Parish Council

Minutes of the Planning Meeting of the Parish Council held on Monday 11th May commencing at 7.30pm at 7.30pm in the Allmond Centre.

Cllrs Present	Reading - Chair Towle – Vice-Chair Payne	Howell Thorpe Bennison	Clark Harsum
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Clerk - Trevor Parsons. There were members of the public present.

Residents are directed to the following link [Planning and development | Horsham District Council](#) to view and comment on planning applications.

Agenda

1. Apologies

Apologies were received from Cllr Dittmer

2. Declaration of Interests

Cllr Reading declared an interest in DC/26/0601 as he lives nearby.

Cllr Towle declared an interest in DC/26/0575 as she lives nearby.

Both have agreed to abstain from the vote.

3. Approval of Planning Meeting minutes dates 13th April 2026

The minutes of the meeting were approved by Councillors and duly signed by the Chairman.

4. DC/26/0575

Proposal: Erection of 1 no dwellinghouse in the garden of Cowfold Stores

Location : The Willows, The Street, Cowfold

[DC/26/0575 | Erection of 1 no dwellinghouse in the garden of Cowfold Stores. \(Full Application\). | The Willows The Street Cowfold West Sussex RH13 8BW](#)

The application was discussed at length by Councillors and it was noted that:

Cowfold Parish Council (CPC) has received an increased number of complaints from residents regarding shortage of parking in the village centre.

This application is for a two-bed house in a Conversation Area with **no provision for parking**.

The parking references of the 2020 report are completely out of date and do not reflect the resident and commercial parking requirement in 2026. Recent central Cowfold business expansion has further reduced available parking in the village.

CPC question the assumption made in the 2020 report that eight car parking spaces were possible in the forecourt of the old stores – Councillors believe that six is the maximum.

Since 2020 more grown-up children are living with parents in Cowfold resulting in some households with 3 –4 cars each.

Partridge Green surgery has recently closed resulting in more daytime vehicles parking in Cowfold to visit the Doctors Surgery.

Elevation plans appear to be incorrect direction. This could mean that the property would be overlooked by other properties.

There is concern over the welfare of the grade 1 church pathway as construction traffic will need to access the site across the path.

The plans for the original conversion of Cowfold Stores DC/20/0018 and DC/20/0019 included windows to the rear of the property. Although these have yet to be added, on the assumption that the approved plan will be adopted as agreed, these will overlook the property proposed in the application

Councillors voted unanimously against the development.

5. DC/26/0601

Proposal : Conversion of loft with installation of 2no. front rooflights and rear dormer. Erection of single-storey side and rear extension and ground floor rear infill.

Location : 18 Holm Oaks, Cowfold RH13 8AQ

[DC/26/0601 | Conversion of loft with installation of 2no. front rooflights and rear dormer. Erection of single-storey side and rear extension and ground floor rear infill. | 18 Holm Oaks Cowfold West Sussex RH13 8AQ](#)

Councillors raised no objection to the application.

For information, the following Development Consent Orders have been submitted to HDC Planning Office for which Cowfold Parish Council will not be commenting.

[DCO Requirement 38 \(Permitted vegetation removal and retention to enable and construct the project\) Discharge Request in relation to Rampion 2 Onshore Site Investigation Campaign 2a](#)

Rampion 2 Onshore Substation Compound Land West of Kent Street Cowfold West Sussex

Ref. No: DISC/26/0135 | Validated: Fri 24 Apr 2026 | Status: Registered

[DCO Requirement 19 \(Archaeological Investigations Onshore\) Discharge Request in relation to Rampion 2 Onshore Site Investigation Campaign 2a](#)

Rampion 2 Onshore Substation Compound Land West of Kent Street Cowfold West Sussex

Ref. No: DISC/26/0133 | Validated: Fri 24 Apr 2026 | Status: Registered

[DCO Requirement 22 \(Code of Construction Practice and related to environmental management documents and plans\) Discharge Request in relation to Rampion 2 Onshore Site Investigation Campaign !\[\]\(c507f772dba2b921f86777f01218e570_img.jpg\)](#)

Rampion 2 Onshore Substation Compound Land West of Kent Street Cowfold West Sussex

Ref. No: DISC/26/0134 | Validated: Fri 24 Apr 2026 | Status: Registered

[DCO Requirement 10\(2\) \(Programme needed for Discharge of onshore site preparation stages\) Discharge Request in relation to Rampion 2 Onshore Site Investigation Campaign !\[\]\(a03a7eb2f4046e1d3c76772003e549ea_img.jpg\)](#)

Rampion 2 Onshore Substation Compound Land West of Kent Street Cowfold West Sussex

Ref. No: DISC/26/0128 | Validated: Tue 21 Apr 2026 | Status: Registered