

Cowfold Parish Council

Minutes of the Planning Committee held on Monday 13th January 2025 commencing at 7:30pm in the Allmond Centre

Cllrs Present:	Everest (Chair) Towle Harsum	Payne French
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Tracey Euesden- Locum Clerk

Trevor Parsons – (Clerk from 3rd February 2025)

Ms L Lambert – Horsham District Councillor

Public: 2

Press: 0

2025/1.1 Apologies

Apologies for absence were received from Cllrs Clark, Hooper and Newman and Jo Ball (Locum Responsible Financial Officer)

2025/1.2 Declarations of Interest & requests for dispensations. None

2025/1.3 Public. A Member of the public expressed concerns about the access related to DC/22/1815 which had been highlighted by the Parish Council during the consultation period.

2025/1.4 To consider the following and to respond to the Planning Authority

- a) [**DC/24/1902: Wood Grange, Henfield Road | Installation of pedestrian and vehicular gates.**](#)

The Council supports this application.

- b) [**DC/24/1909: 62 Acorn Avenue | Retention of Rear Dormer.**](#)

The Council supports this application.

- c) [**DC/24/1939: 6 Thornden | Erection of a single storey side extension and associated alterations.**](#)

The Council supports this application.

Applications received since the publication of the agenda:

- a) [**DC/24/1980: Brookfield Homelands | Conversion of residential property to a 7no. bedroom nursing suite, including front and rear single storey extensions.**](#)

The Council has a neutral stance on this application but notes he need identified by WSCC Fire & Rescue Service for a fire hydrant to be installed within 90m of the proposed property conversion.

(See appendix 1 for submissions)

2025/1.5 Decisions:

- a) DC/22/1815: Land at Brook Hill Cowfold RH13 8AH (Erection of 35 dwellings with associated engineering operations and works). Application Permitted 31/12/24.
- b) DC/24/1706: 1 Oakfield Road Cowfold West Sussex RH13 8AB (Creation of dropped kerb and driveway to front). Application Permitted 27/12/2024.
- c) DC/24/0629: Delspride Kent Street Cowfold Horsham West Sussex RH13 8BB (Construction of access track and yard. Erection of private stables) Application Refused 03/01/2025
- d) DC/24/1127: Lion House The Street Cowfold Horsham West Sussex RH13 8BW (Erection of first floor extension to create first floor office space) Application Permitted 03/01/2025
- e) DC/24/1654: Maplebank Henfield Road Cowfold West Sussex RH13 8DW (Vehicle cross over application to allow access to driveway to the front of the property) Application Refused 06/01/2025

2025/1.6 Appeals:

- (a) Ref No: DC/24/0820: The Smithy Bolney Road | Erection of an additional storey to provide first floor office space (E class). Application Refused.
Appeal Lodged: 19/12/2024
- (b) Ref No: EN/24/0211: Oaks Farm, Kent Street, Cowfold, Henfield, West Sussex, BN5 9AZ, Hearing scheduled for 5th February 2025 commencing at 10:00 am at Main Conference Room, Parkside, Chart Way, Horsham, RH12 1RL

2025/1.7 Enforcement Matters: None

2025/1.8 Any other Planning Matters. None raised

The next meeting will be held on **Monday 10th February 2025**

There being no further business, the meeting closed at 7.43 pm

Appendix 1

Application Summary DC/24/1902

Address:	Wood Grange Henfield Road Cowfold West Sussex RH13 8DT
Proposal:	Installation of pedestrian and vehicular gates.
Case Officer:	Marie Riggs

[Click for further information](#)

Customer Details

Name:	Mrs Donna Everest
Email:	Donna.Everest@yahoo.co.uk
Address:	West View Henfield Road Horsham RH13 8DW

Comments Details

Commenter Type:	Parish Council
Stance:	Customer made comments in support of the Planning Application
Reasons for comment:	- Design
Comments:	Cowfold Parish Council supports this planning application.

Application Summary DC/24/1909

Address:	62 Acorn Avenue Cowfold Horsham West Sussex RH13 8RT
Proposal:	Retention of a rear dormer.
Case Officer:	Alice Johnson

[Click for further information](#)

Customer Details

Name:	Mrs Donna Everest
Email:	Donna.Everest@yahoo.co.uk
Address:	West View Henfield Road Horsham RH13 8DW

Comments Details

Commenter Type:	Parish Council
Stance:	Customer made comments in support of the Planning Application
Reasons for comment:	- Design
Comments:	Cowfold Parish Council supports this planning application.

Application Summary DC/24/1939

Address:	6 Thornden Cowfold West Sussex RH13 8AF
Proposal:	Erection of a single storey side extension and associated alterations.
Case Officer:	Marie Riggs

[Click for further information](#)

Customer Details

Name:	Mrs Donna Everest
Email:	Donna.Everest@yahoo.co.uk
Address:	West View Henfield Road Horsham RH13 8DW

Comments Details

Commenter Type:	Parish Council
Stance:	Customer made comments in support of the Planning Application
Reasons for comment:	- Design
Comments:	Cowfold Parish Council supports this planning application.

Application Summary DC/24/1980

Address:	Brookfield Homelands Horsham Road Cowfold West Sussex RH13 8AJ
Proposal:	Conversion of residential property to a 7no. bedroom nursing suite, including front and rear single storey extensions.
Case Officer:	Hannah Darley

[Click for further information](#)

Customer Details

Name:	Mrs Donna Everest
Email:	Donna.Everest@yahoo.co.uk
Address:	West View Henfield Road Horsham RH13 8DW

Comments Details

Commenter Type:	Parish Council
Stance:	Customer made comments neither objecting to or supporting the Planning Application
Reasons for comment:	- Other

Comments: Cowfold Parish Council makes a neutral return in respect of this planning application predicated by the need identified by WSCC Fire & Rescue Service for a fire hydrant to be installed within 90m of the proposed property conversion.

End

DRAFT