

COWFOLD PARISH COUNCIL

4th September 2024

TO MEMBERS OF THE COUNCIL

Dear Members,

I hereby give you notice that the Meeting of Cowfold Parish Council will be held on Monday 9th September at The Allmond Centre at 19:45 (the meeting will follow the conclusion of the planning committee meeting which may be later than 19:45 but will not be earlier). All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Outgoing Locum Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Apologies
2. Declaration of interest & requests for dispensations
3. Approval of Minutes & Matters Arising
4. Public Participation
5. District & County Councillor Reports
6. Correspondence
7. Approval of outstanding payments
8. To resolve to update the banking mandate/signatories
9. To approve the appointment of a new locum Clerk and RFO.
10. To resolve to incur associated expenditure with providing a mobile phone and interim email account for the new locum Clerk; and to instigate the quotation process for a new website host.
11. To receive an update on communications methods and a communications policy
12. To receive an update on organisational change for the Council
13. To consider initiating a Traffic Regulation Order at Henfield Road/Summer Meadows junction
14. To consider a potential covenant for Brook Hill public space
15. To consider verge cutting enhancement near Cowfold Lodge
16. To consider Community Security initiatives
17. To consider potential projects to utilise the Rural England Prosperity Fund
18. Updates:
 - a. Environment
 - b. Tree at 14 Acorn Avenue
 - c. Rampion 2 – submission of consultation response
 - d. Neighbourhood Planning Update
 - e. The Allmond Centre
 - f. Allotment matters
19. Representatives' Reports