

Cowfold Parish Council

Minutes of the Ordinary Meeting held on Monday 12 June 2023 in the Allmond Centre

Present: Mr S Reading (SR) (Chairman) Mr P Harsum (PH)
Mrs D Everest (DE) Mrs J Newman (JN)
Mrs C Towle (CT) Mrs J Wright (JW) (Clerk)

Mrs L Lambert – Horsham District Councillor
Mrs Sarah Payne – West Sussex County Councillor

Public: 5
Press: 0

1. Apologies

Apologies for absence were received from Mr J Hooper, Ms K Kingshott and Ms J Knowles.

2. Approval of the Minutes

The Minutes of the Annual General Meeting held on Monday 15 May 2023 were agreed by all as a true and correct record.

3. Declarations of Interest

None.

4. Matters Arising

With regard to the Acorn Avenue pond, as safety precautions are not a planning matter, it was suggested that we contact RoSPA for advice. (JW)

Mrs Everest had contacted Rampion2 to clarify the error that had been made on their latest leaflet drop.

Mrs Everest had contacted WSCC to officially withdraw from the 'no mow' scheme.

5. Public

A Cowfold teenager requested the replacement of the basketball net which he had purchased. It was agreed to arrange for the net's replacement and to refund the cost of the net. (JW)

6. District Councillor Report

Mrs Lambert reported on the following:

- HDC Training
- Neighbourhood Planning status
- Mitigation Strategy

7. County Councillor Report

Mrs Payne reported on the following:

- New Public Health Childhood immunisation campaign
- New host accommodation needed for refugee families
- Lorry fire caused by E-Scooter
- West Sussex Waste Partnership
- Volunteers Week

8. Correspondence

Alan: Request to visit Cowfold Playing Field area on a weekly basis to sell ice cream, waffles, slush puppies hot doughnuts and hot and cold drinks. It was agreed to allow the request provided Wednesdays and Fridays are avoided and preferably to visit at a weekend. The Parish Council would, however, need to have sight of Food Hygiene certificates, insurance etc.

Mr A Trower: Complaints regarding the Parish Council. Due to the personal nature of the complaints, it was agreed to discuss the matter at a Closed meeting after the Planning Committee meeting.

9. 2022/23 Annual Accounts

The Annual Governance and Accountability Return was presented to the meeting for review which was accepted, agreed and signed by the Chairman.

10. Outdoor Gym

Mrs Towle was currently collating the information received from the survey that had been put on the Community Facebook page and the Parish Council website. The results of the survey would be available for the July meeting. However, an email had been received from Tim Bird from Proludic offering to supply a new quotation made up of brand new equipment now available. It was agreed to accept the offer of an updated quotation. It was suggested that Tim Bird should be invited to demonstrate equipment at Cowfest.

(JW/CT)

11. Broken Goal Posts/Basketball Net

For decision on the basketball net, see Agenda item 5.

The request made by Steve Rolfe at the May meeting to install fixed replacement goal posts on the Playing Field was thought to be impractical. However, it was agreed that the posts did need replacing and Mr Harsum took an action to source some replacement wheeled posts.

(PH)

12. Village Gate

WSSC Highways are continuing to insist that the village gate sited on the A272 is moved to a nearby location and had asked for copies of details relating to the original location authorisation. Mrs Wright said that she had photots of the agreed locations that she would send to WSCC Highways.

(JW)

13. Rampion 2 Update

It was agreed to take details of all members of the public that attend the Rampion

2 meeting on Wednesday 21 June 2023 to be held in the Allmond Centre. Mrs Everest and Mrs Wright offered to attend from 4pm to 6pm and Mr Reading offered to attend between 6pm and 8pm.

The redacted timeline was ready to send to the RampionvCowfold group and to Rampion 2.

14. The Environment

Mrs Everest mentioned that Greening Cowfold were undertaking habitat mapping around the village.

15. Neighbourhood Planning Update

Nothing to report.

16. The Allmond Centre

It was agreed to purchase wheelchair ramps in readiness for Cowfest on 1 July. The cost was expected to be in the region of £200 and would be authorised retrospectively at the July meeting.

17. Representatives Reports

Planning

Nothing to report

Finance

Approval for payments was requested and agreed by all.

Allotments

Nothing to report.

Roads & Transport

Mrs Newman said that she was keen to resurrect the speedwatch activity.

Footpaths

Nothing to report.

Streetlights

Nothing to report

HALC

Mrs Everest was not able to attend the 18 July HALC meeting. Mr Reading said that he would try to attend.

Website

Nothing to report.

Youth Activities

Mrs Towle had arranged meetings to discuss youth activities. She had also requested meetings with school children at both primary and secondary schools to ask their opinion on what activities/facilities they would like to see close to where they lived.

The next meeting will be held on **Monday 10 July 2023**.

The meeting closed at 8.15pm.