

## **Cowfold Parish Council**

### **Minutes of the Ordinary Meeting held on Monday 13 March 2023 in the Allmond Centre**

**Present:** Mr S Reading (SR) (Chairman)                      Ms K Kingshott (KK)  
Mr J Hooper (JH)    Mrs C Towle (CT)  
Mrs D Everest (DE)    Mrs J Wright (JW) (Clerk)  
Mr S Clark (SC)

Mrs L Lambert – Horsham District Councillor

Public: 12

Press: 0

#### **1. Apologies**

Apologies for absence were received from Mr J Chowen and Mrs S Payne..

#### **2. Approval of the Minutes**

The minutes of the meeting held on Monday 9 January 2023 were agreed by all as a true and correct record.

#### **3. Declarations of Interest**

None.

#### **4. Matters Arising**

Ms. Kingshott tabled the proposed costs for the provision and collection of rubbish bins to be sited outside the Allmond Centre.

Mrs Wright had written to the Planning Inspectorate registering an interest in the Parish Council having sight of the application and being permitted to comment on it.

#### **5. Public**

Most of the public in attendance were interested in Agenda Item 11.

Steve Rolfe reported the following issues to be reported to West Sussex County Council Highways:

Salt Bin needs topping up  
Broken manhole cover by the post box  
Unsafe cable in Huntscroft

#### **6. District Councillor Report**

Mrs Lambert reported on the following topics:

- Local Plan

- Council Tax Increase
- Council Tax Benefits.

## **7. County Councillor Report**

Nothing to report.

## **8. Correspondence**

*Joanne Knowles:* Request to replace a missing village gate sign. It was agreed to get a quotation for consideration at the next meeting.

(JW)

## **9. Outdoor Gym**

Mrs Towle had circulated the updated quotation which exceeded the agreed provisional budget of £27,000. It was agreed to revisit the project with a view to scaling it down as it was clear that not all Councillors were now not in favour of the whole plan. Mr Clark was of the opinion that a further survey should be carried out so it was suggested that he get involved in carrying this out. However, most were in favour of the table tennis table. It was agreed that further discussion with Tim Bird was required.

(CT/SC/JW)

## **10. Annual Fete**

It was agreed to fund the use of the Allmond Centre for the annual fete to be held on Saturday 1 July 2023.

## **11. Rampion 2**

Following further comments from the public, Mrs Everest agreed to draft a stronger worded letter expressing concern with regard to the lack of public consultation carried out. Mr Reading asked for Mrs Everest and Mrs Wright to collate all communications with regard to the Rampion 2 project.

(DE/JW)

## **12. Environment**

Mr Hooper reported on the activities of Greening Cowfold including the Village Clean-Up Day which took place on Sunday 12 March 2023. All volunteers were thanked for their efforts.

Thanks were also extended to Steve Rolfe for his work throughout the year in keeping Cowfold litter free.

## **13. Neighbourhood Planning Update**

A referendum date was still awaited.

## **14. The Allmond Centre**

It was agreed to pay for the collection of rubbish from two containers to be sited at the Allmond Centre, one for collection of refuse, the other for the collection of mixed dry items. Four weekly collections were considered to be sufficient at a cost of around £15.00.

## **15. King Charles III Coronation Event**

Plans for the Coronation party to be held on Sunday 7 May 2023 were well underway. Mrs Towle had managed to secure sponsorship and good quality raffle

prizes. Set up costs are estimated at around £400 which were agreed to. Mrs Towle was thanked for all her hard work on arranging the event.

## **16. Representatives Reports**

### **Planning**

Nothing to report

### **Finance**

Approval for payments was requested and agreed by all.

### **Open Spaces**

As agreed a quotation had been received for the work to be carried out as detailed on the HDC play inspection report as follows:

- Supply and lay approx. 60m<sup>3</sup> of play grade hardwood chip to rump up surfacing level.
- Flat swings – Replace swing chains.
- Rope Tunnel – Replace 7no. worn ropes.
- Spring Rocker Tyre – Remove finger entrapment.
- Multi-play Unit – Replace missing chain link on chain net.
- Remove rotten timber steps by fencing
- Replace 2no missing/damaged edging boards around fencing.

It was agreed to accept the quotation at a cost of £7,030.

(JW)

Mr Hooper expressed his concerns with regard to the damaged play area fence which could allow dogs, foxes etc. to foul the play area and in his opinion required immediate repair. He also said that he thought that the play area should be closed until this repair had been carried out.

### **Allotments**

Nothing to report.

### **Roads & Transport**

Mr Everest had circulated the latest speed sign results. The highest speed recorded through the village was 71mph at 11.30am.

It was agreed to resubmit the application for a 20mph speed limit.

### **Footpaths**

Nothing to report.

### **Streetlights**

Nothing to report.

### **HALC**

Nothing to report.

### **Village Hall**

Nothing to report.

### **Website**

Nothing to report.

### **CLC**

Nothing to report.

The next meeting will be held on **Monday 17 April 2023.**

The meeting closed at 8.30pm.