

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 9 January 2023 in the Allmond Centre**

**Present:** Mr S Reading (SR) (Chairman)                      Ms K Kingshott (KK)  
Mrs D Everest (DE)    Mrs C Towle (CT)  
Mr P Everest (PE)    Mrs J Wright (JW) (Clerk)  
Mr S Clark (SC)

Mrs S Payne – West Sussex County Councillor

Public: 10  
Press: 0

**1. Apologies**

Apologies for absence were received from Mr J Hooper, Mr J Chowen and Mrs L Lambert.

**2. Approval of the Minutes**

The minutes of the meeting held on Monday 12 December 2022 were agreed by all as a true and correct record.

**3. Declarations of Interest**

None.

**4. Matters Arising**

With reference to the proposed Rampion 2 project, Mrs Everest had drafted a letter conveying the concerns raised by the public before WSCC submit their Adequacy of Consultation Report to the Planning Inspectorate. All Members had been given a chance to comment on the draft and it had been amended accordingly.

A Zoom meeting had been held with Proludic to discuss the latest plans for an outdoor gym.

Ms Kingshott said that she would circulate the cost of the additional rubbish bins for consideration at the February meeting.

(KK)

**5. Public**

Most of the public in attendance were interested in Agenda Item 12. There were no other comments or concerns.

## 6. District Councillor Report

Nothing to report.

## 7. County Councillor Report

Mrs Payne had sent her January 2023 report which had been circulated to Members. Mrs Payne also ran through the contents of the report at the meeting.

## 8. Correspondence

*Elm Grove Resident:* Request for information on when speeding traffic is going to be controlled in the area. Mrs Wright had updated the resident on the effort made by the Parish Council to introduce a 20mph speed limit and to install a speed sign. Both of these request had been rejected by West Sussex County County Highways.

*Sussex Green Living:* Offer to bring Pop-up Mobile Unit to Cowfold to educate and promote recycling, repairing and refilling as simple ways to save money, cut waste and reduce out impact on the planet. It was agreed to accept the offer.

## 9. 2023/4 Budget

A copy of the proposed 2023 Budget had been circulated for comment. All Members voted in favour of accepting the budget.

## 10. Outdoor Gym

Mrs Towle had circulated the plans together with the costs for installing the outdoor gym. The project was agreed to in principle with a budget of up to £27,000. However, the current plans may need to be amended in line with what is deemed to be appropriate for all age groups. It was also reliant on ongoing costs for maintenance of equipment and ground surface. Mrs Towle said that she would request this information and circulate to all Members.

(CT)

## 11. Greening Cowfold

All voted in favour of Greening Cowfold ceasing to be attached to the Parish Council but continuing as a separate organisation on the basis that the members would be freer to carry out projects without having to refer everything to the Parish Council who would only have to be approached for agreement if anything major affecting the whole village needed PC authority. It was agreed to replace Greening Cowfold with an Agenda Item entitled 'Environment' in order to keep the Parish Council updated on progress.

## 12. Rampion 2

All voted in favour of sending Mrs Everest's letter following input from Members of the Parish Council which addresses the concerns of residents. The recipients of the letter are as follows:

- Rampion 2
- Sarah Payne – West Sussex County Council
- Michael Elkington – West Sussex County Council
- Jonathan Chowen – Horsham District Council
- Lynn Lambert – Hortsham District Council

- Planning Inspectorate
- Andrew Griffith MP.

Mrs Wright agreed to register with the Planning Inspectorate to enable the Parish Council to make comments on the plan if appropriate

(JW)

### **13. Neighbourhood Planning Update**

Nothing to report.

### **14. The Allmond Centre**

Nothing to report.

### **15. King Charles III Coronation Event**

It was agreed to hold a similar event to the one organised by Mrs Towle for the Queen's Platinum Jubilee. The date was still to be determined, but would be either Saturday 8 May 2023 or Monday 10 May 2023.

### **16. Representatives Reports**

#### **Planning**

Nothing to report

#### **Finance**

Approval for payments was requested and agreed by all.

#### **Open Spaces**

Nothing to report.

#### **Allotments**

Nothing to report.

#### **Roads & Transport**

The potholes on the A272 had been reported to WSCC Highways.

Mr Everest had circulated the latest speed sign results.

#### **Footpaths**

Nothing to report.

#### **Streetlights**

Nothing to report.

#### **HALC**

Nothing to report.

#### **Village Hall**

Nothing to report.

#### **Website**

Nothing to report.

#### **CLC**

Nothing to report.

The next meeting will be held on **Monday 13 February 2023**.

The meeting closed at 8.30pm.