

## **Cowfold Parish Council**

### **Minutes of the Ordinary Meeting held on Monday 13 June 2022 in the Allmond Centre**

**Present:** Mr S Reading (SR) (Chairman) Mrs C Towle (CT)  
Mrs D Everest (DE) Mr P Everest (PE)  
Ms K Kingshott (KK) Mrs J Wright (Clerk)

Mr J Chowen – Horsham District Councillor  
Mrs L Lambert – Horsham District Councillor  
Mrs S Payne – West Sussex County Councillor

Public: 4  
Press: 0

#### **1. Apologies**

Apologies for absence were received from Mr Hooper.

#### **2. Approval of the Minutes**

The Minutes of the AGM held on Monday 9 May 2022 were agreed by all as a true and correct record.

#### **3. Declarations of Interest**

None.

#### **4. Matters Arising**

Information on how the PC's TRO application scored was still awaited. (SP)

Quotations for the replacement of the bus shelter panels were awaited. (JW)

The fences had been removed from from Mercers Mead and Holm Oaks.

The Allmond Centre cleaner agreed to carry out a thorough clean after the Jubilee event.

Mrs Towle had not had time to clean the village gates before the Jubilee event as she had hoped but it was reported that any cleaning by Council members or staff would be covered by the Parish Council's insurance.

Mrs Wright had circulated an updated quotation for the installation of an outdoor gym.

The 'No Mow' area signs had been collected.

Mr Hooper had spoken to Devine Homes with regard to the planting of trees on the spare land that would be available if the Potters Green development goes ahead.

## **5. Public**

A resident raised concern with regard to mobile scooter access at the Allmond Centre. It was agreed to find a contractor to make improvements to the ramp at the entrance to enable scooter users to exit the building safely.

The resident also raised concerns with regard to the dropped kerbs being obstructed and was told that WSCC Highways should be contacted.

## **6. District Councillor Report**

Mr Chowen and Mrs Lambert reported on the success of the Queen's Platinum Jubilee events.

## **7. County Councillor Report**

Mrs Payne had sent an update which had been circulated and included the following:

- Digital Ambassadors
- WSCC Energy Strategy
- Making caring visible, valued and supported.
- Call for volunteers for the summer reading challenge
- WSFRS Chief Fire Officer to lead on International programme.
- West Sussex chargepoint networks

Mrs Payne thanked all those involved in the organisation of the Queen's Jubilee event.

## **8. Correspondence**

None.

## **9. Annual Accounts 2021/22**

Copies of the Bank Reconciliation and Costs against budget statement had been circulated to all members. There were no questions or comments and, therefore, all voted in favour and the accounts were signed by the Chairman.

## **10. Speed Signs**

Mr Everest said that he would chase a response from WSCC Highways to his communication regarding the exact position of the pole to be installed. Once the pole has been installed, arrangements can be made to take delivery of the sign.

(PE)

## **11. Benches/Queen's Green Canopy/Outdoor Gym**

It was agreed to accept the quotation from TDP Limited for the purchase of two benches to replace the old ones in the Bowling Green at Potters Green at a cost of £1,141.22 excl. VAT.

An email had been received from the Woodland Trust dated 30 May 2022 to say that the Queen's Green Canopy trees can be ordered in November this year or in the months of March and November thereafter. This is of benefit as it will not be possible to plant the trees until the planning application for the Potters Green development has been approved and Devine Homes has purchased the land.

(1723)

An updated quotation had been received from Proludic with regard to the installation of an outside gym. It was agreed by the majority of Councillors present to shelve this project on the basis that spending £31,882.62 could not be justified. However, it was agreed to carry out more research on the subject to find out how popular these installations are and endeavour to find a way of reducing the cost. Mrs Towle and Mrs Wright agreed to take responsibility for this.

(CT/JW)

## **12. Neighbourhood Planning Update**

Nothing to report.

## **13. The Allmond Centre**

Nothing to report.

## **14. Representatives Reports**

### **Planning**

Nothing to report

### **Finance**

Approval for payments was requested and agreed by all.

Following a very successful Queen's Jubilee event on Sunday 5 June it was agreed to donate the proceeds of the cake stall, raffle and facepainting to Horsham Matters on the basis of their assistance during the pandemic.

### **Open Spaces**

The subject of an unauthorised footpath that had been used for years by villagers which had been ploughed making it difficult to walk the route was raised. Mrs Payne said that she would forward an application form to Ms Kingshott in order to determine the chances of whether or not this particular path could be adopted by West Sussex County Council.

(KK)

### **Allotments**

Nothing to report.

### **Roads & Transport**

Nothing to report.

### **Footpaths**

Nothing to report.

### **Streetlights**

Nothing to report.

### **Greening Cowfold**

Nothing to report.

### **HALC**

Mrs Everest said that she was happy to attend the next meeting to be held on Wednesday 13 July 2022.

### **Village Hall**

Nothing to report.

### **Website**

Nothing to report.

### **CLC**

Nothing to report.

The next meeting will be held on **Monday 11 July 2022.**

The meeting closed at 8.00pm.