

## Cowfold Parish Council

### Minutes of the Ordinary Meeting held on Monday 11 April 2022 in the Allmond Centre

**Present:** Mr S Reading (SR) (Chairman)                      Ms J Knowles (JK)  
Mr J Hooper (JH)    Mr S Clark (SC)  
Mrs D Everest (DE)     Mrs J Wright (Clerk)  
Ms K Kingshott (KK)

Mrs S Payne – West Sussex County Councillor

Public: 4

Press: 0

#### 1. Apologies

Apologies for absence were received from Mr Chowen and Mrs Lambert.

#### 2. Approval of the Minutes

The Minutes of the meeting held on Monday 14 March 2022 were agreed by all as a true and correct record.

#### 3. Declarations of Interest

None.

#### 4. Matters Arising

Mrs Wright had found out from John Chamberlin that the light at the Skateboard Park was cabled from the lamp at the entrance of the Scout Hut controlled by a time switch and is the responsibility of the Parish Council. John suggested that the first action should be to establish if it is a faulty light fitting and if it is still connected to the time switch.

There had been no action with regard to the offer of a grant of £200 from Horsham District Council to support Parish Council led events for the Queen's Jubilee celebrations.

(SC)

Mrs Wright had contacted Sarah Payne to ask for information on how the proposal for a TRO to implement 20mph speed limits on the A272 and A281, which had been rejected, had scored. No response had been received to date, however, Mrs Payne said that she would forward the information.

(SP)

Shaun Stevens had said that he could not install the speed sign on Bolney Road any cheaper than the quotes already received. Mr Everest, who had agreed to take on responsibility for Open Spaces said that he would progress the matter.

(PE)

#### 5. Co-option

The following co-options onto the Parish Council took place:

Mrs Towle – Proposed by Mrs Knowles, Seconded by Mrs Everest  
Mr Everest – Proposed by Mr Hooper, Seconded by Ms Kingshott  
Mrs Cutbush – Proposed by Mr Reading, Seconded by Mrs Knowles.

## 6. The Public

A member of the public was in attendance to raise concerns on the following issues:

Parking and Potholes in St Peter's Close.

Dangers of mobile scooter users driving on pavements through the village especially when waste bins are out in Henfield Road and Bolney Road resulting in being forced to use the main road.

Activities at Bridge Garage.

State of the bus shelters.

The status of activities at Bridge Garage was explained.

It was suggested that photos should be taken of the problems for mobile scooter users.

It was agreed to obtain quotations for replacing the bus shelters panels.

(JW)

Mrs Wright had asked Jason Bailey who had been in contact, to take photos of the parking problem in St Peter's Close and sent him the details of who to send them to at WSCC Highways. Alternatively, Mrs Wright said that she would send them. No response to the offer had been received to date.

Mrs Wright said that she would look at the potholes, take photos and forward them to WSCC Highways if necessary.

(JW)

## 7. District Councillor Report

Nothing to report.

## 8. County Councillor Report

Mrs Payne had sent an update which had been circulated and included the following:

- West Sussex response to the situation in Ukraine
- Queen's Platinum Jubilee Street Parties
- Buses – It was agreed to put the WSCC questionnaire onto the website and link to the Facebook page.
- £32M investment in highways and transport
- Support for young carers
- Collection of food waste

(JW)

## 9. Correspondence

None.

## 10. Queen's Jubilee

A small group had met to discuss the proposed event. A budget was requested, however, no costing information had been produced and, therefore, no agreement could be made. The event, which started as a simple picnic on the Playing Field offering teas, coffees, cakes etc served from the Allmond Centre had grown into an event that required a fully costed proposal to be made

available for consideration at the next Parish Council meeting.

(SC/JK/CT)

### **11. Speed Signs**

See Item 4.

### **12. Village Clean-Up Day**

No further update was available from Mr Clark on the Village Clean-up Day which had been delayed until Sunday 15 May 2022.

(SC)

### **13. Support for Ukraine**

Three of the four flags attached to the village gates had been removed and unfortunately vandalised. It was agreed to approach Jenna Ayling to ask if any support was needed from the Parish Council.

(CT)

### **14. Neighbourhood Planning Update**

It was agreed to replace this item with 'Roads and Traffic'.

### **15. The Allmond Centre**

Mrs Wright had requested a list of NHS departments that could be approached in order to advertise the Allmond Centre. Although a list has not been forthcoming, NHS bookings were still increasing.

### **16. Representatives Reports**

#### **Planning**

Nothing to report

#### **Finance**

Approval for payments was requested and agreed by all.

#### **Open Spaces**

It was reported that fences thought to be left by Openreach were lying on the grass at Mercers Mead and Holm Oaks. It was agreed to ask for these to be removed.

(JW)

#### **Allotments**

Nothing to report.

#### **Roads & Transport**

Nothing to report.

#### **Footpaths**

The fingerpost that had been removed from the footpath at Little Brook will be reported to Deb Neville to report to WSCC.

(JW)

#### **Streetlights**

Nothing to report.

#### **Greening Cowfold**

The Committee reported on the following:

- Community Road Verge project
- Bowling Green update
- Sculptures from recycling items
- Butterfly Haven

#### **HALC**

Nothing to report.

#### **Village Hall**

Nothing to report.

**Website**

Nothing to report.

**CLC**

Nothing to report.

The next meeting will be held on **Monday 9 May 2022.**

The meeting closed at 8.35pm.