

Cowfold Parish Council

Minutes of the Ordinary Meeting held on Monday 14 March 2022 in the Allmond Centre

Present: Mr J Hooper (JH)(Acting Chairman) Ms J Knowles (JK)
Mrs D Everest (DE) Mr S Clark (SC)
Ms K Kingshott (KK) Mrs J Wright (Clerk)

Mr J Chowen – Horsham District County Councillor
Mrs L Lambert – Horsham District County Councillor

Public: 3

Press: 0

1. Apologies

Apologies for absence were received from Mr Reading and Mrs Payne.

2. Approval of the Minutes

The Minutes of the meeting held on Monday 21 February 2022 were agreed by all as a true and correct record.

3. Declarations of Interest

None.

4. Matters Arising

A estimated budget had been circulated and a separate informal meeting had been held to discuss the issues associated with taking over responsibility of the land adjoining the proposed new housing development at Potters Green.

Mr Clark was still to arrange a meeting to discuss arrangements for a Queen's Jubilee event.

(SC)

Mrs Wright had contacted WSCC Highways to report a timing problem with the traffic lights in the village. The results of the inspection were awaited.

Mrs Wright was still to find out who is responsible for the streetlight by the skateboard park.

(JW)

5. The Public

Nothing to report.

6. District Councillor Report

Mr Chowen and Mrs Lambert reported on the following issues:

- Water Neutrality Strategy
- Updated Building Controls
- Local Plan
- Ukraine Situation

7. County Councillor

Mrs Payne had sent a report which had been circulated to all Members.

8. Correspondence

Horsham District Council – Jubilee Celebrations. Information on road closures for street parties and offer of a grant up to £200 to support Parish Council led local events. The letter was passed to Mr Clark for action.

(SC)

9. Land at Potters Green

Following the informal meeting held to discuss the land at Potters Green, all voted in favour of taking over the responsibility of the land and car park adjoining the proposed housing development subject to Contract.

10. 20mph Speed Limit

Following the communication from WSCC Highways suggesting that following a review of the detail, the cost would exceed the TRO budget of £3,000 and, therefore, the proposal would now be considered as a Community Highways Scheme, Mrs Wright was asked to contact Sarah Payne to ask for information on how the proposal scored when being considered for a TRO.

(JW)

11. Queen's Jubilee

It was agreed to hold an event on the Playing Field on Sunday 5 June 2022. Details will be confirmed following a meeting on still to be arranged.

(SC)

12. Speed Watch/Speed Signs

Mrs Wright said that she would speak to Shaun Stevens to ask if he was still intending to quote for the installation of the speed sign on Bolney Road. If not it was agreed to accept another.

(JW)

13. Village Clean-Up Day

It was agreed that due to unavailability of the organisers the Village Clean-Up Day will be delayed until Sunday 15 May 2022.

14. Support for Ukraine

Several suggestions had been made on the subject of support for Ukraine. A resident in attendance had purchased flags which she would like to fly round the village. Further discussion on the siting of the flags and the other suggestions made was required.

15. Neighbourhood Planning Update

Nothing to report.

16. The Allmond Centre

It was reported that the bookings were increasing, however, they were nowhere near sufficient to result in a break even situation. The NHS had used the facility on a number of occasions and it was agreed to contact them asking for a list of departments in the area that may be interested in hiring the space for training sessions.

(JW)

17.Representatives Reports

Planning

Nothing to report

Finance

Approval for payments was requested and agreed by all.

Open Spaces

Mr Clark said that the overgrown vegetation at the electricity sub-station in Horsham Road was making the pathway impassable. This problem will be reported to those responsible for the property.

(JW)

Allotments

Nothing to report.

Roads & Transport

Nothing to report.

Footpaths

Nothing to report.

Streetlights

Nothing to report.

Greening Cowfold

The Committee reported on the following:

- Receipt of Licence to create a Herb Garden
- Community Road Verge project
- Butterfly Haven
- Re-cycling

HALC

Nothing to report.

Village Hall

Nothing to report.

Website

Nothing to report.

CLC

Nothing to report.

The next meeting will be held on **Monday 11 April 2022.**

The meeting closed at 9.03pm.