

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 21 February 2022 in the Allmond Centre**

**Present:** Mr Reading (SR) Chairman  
Mr J Hooper (JH)  
Mrs D Everest (DE)  
Ms K Kingshott (KK)

Ms J Knowles (JK)  
Mr S Clark (SC)  
Mrs J Wright (Clerk)

Mrs S Payne – West Sussex County Councillor  
Mr J Chowen – Horsham District County Councillor  
Mrs L Lambert – Horsham District County Councillor

Public: 3  
Press: 0

### **1. Apologies**

All Councillors were in attendance.

Mr Wilkins had resigned from his position as Parish Councillor due to work commitments.

### **2. Approval of the Minutes**

The Minutes of the meeting held on Monday 10 January 2022 were agreed by all as a true and correct record.

### **3. Declarations of Interest**

None.

### **4. Matters Arising**

The Parish Council's response to the residents who had completed questionnaires explaining the current status of the Community Projects programme had been posted on the Facebook Community Page and the website.

HDC raised no objections to a wheelie bin being placed in the coach park to collect single use waste items.

Ms Kingshott had taken over the role of The Allmond Centre Caretaker/Facilities Manager.

Ms Knowles said that the intention of the Greening Cowfold Committee was to delay the purchase of the benches for the Bowling Green until a plan was produced for the whole area. It was agreed that the Committee should speak to the Potters Green residents to ensure their support for the plan.

### **5. The Public**

A Potters Green resident was in attendance to for an update on progress made on the Bowling Green benches and the proposed housing development

at Potters Green.

## **6. District Councillor Report**

Mr Chowen and Mrs Lambert reported on the following issues:

- Council Tax increase

## **7. County Councillor**

Mrs Payne had sent a report which had been circulated to all Members.

Mrs Payne was asked to chase up the application made for a 20mph speed limit, the herb garden license application, request to participate in the WSCC Community Road Verge project and the reasons for the rejection of a pedestrian crossing at Mercers Mead. Mrs Payne was handed a copy of the application for the crossing.

## **8. Correspondence**

*Horsham District Council – Queens' Green Canopy.* Notification of an initiative to donate a free specimen tree to each of the District's Parish and Neighbourhood Councils to mark the occasion of the Queen's Platinum Jubilee. The letter was handed to Mr Hooper for consideration by the Greening Cowfold committee.

## **9. Land at Potters Green**

The proposal from Devine Homes to take over responsibility for the land adjoining the new housing estate, should planning permission be granted, was discussed following circulation of a briefing paper produced by Mr Hooper and a response from Mrs Wright. Following receipt of a detailed budget from Mr Hooper, it was agreed to hold a separate meeting to discuss possible issues.

(JH)

## **10. 20mph Speed Limit**

No response had been received from WSCC Highways to the application submitted for a 20mph speed limit.

## **11. Greening Cowfold**

The Committee reported on the following:

- Herb Garden
- Community Road Verge project
- Butterfly Garden
- Re-cycling.

It was agreed to remove Greening Cowfold from the main Agenda and receive monthly reports from the Greening Cowfold Committee under the Representatives' Report item.

## **12. Village Fete**

Mr Reading confirmed that the Village Fete would be going ahead over the weekend of 2/3 July 2022. A committee had been formed chaired by Aidan Favell but more volunteers were required. It was agreed to fund the use of the Allmond Centre.

### **13. Queen's Jubilee**

Mr Clark said that he would arrange a meeting to discuss arrangements for a Queen's Jubilee event.

(SC)

### **14. Speed Watch/Speed Signs**

Due to lack of volunteers it was agreed to remove the Speed Watch item from the Agenda. It was agreed that if the additional awaited quotation was not received shortly, then arrangements should be made to install the speed sign on Bolney Road by an alternative supplier.

### **15. Neighbourhood Planning Update**

Nothing to report.

### **16. Representatives Reports**

#### **Planning**

Nothing to report

#### **Finance**

Approval for payments was requested and agreed by all.

#### **Open Spaces**

Mr Reading asked if it would be possible to find out who is responsible for the streetlight next to the skateboard park.

(JW)

#### **Allotments**

Nothing to report.

#### **Roads & Transport**

Ms Kingshott expressed concern about the amount of time the traffic lights in the village are taking to change. Mrs Wright said that she would contact Highways.

(JW)

#### **Footpaths**

Nothing to report.

#### **Streetlights**

Nothing to report.

#### **HALC**

Nothing to report.

#### **Village Hall**

Nothing to report.

#### **Website**

Nothing to report.

#### **CLC**

Nothing to report.

The next meeting will be held on **Monday 14 March 2022.**

The meeting closed at 8.35pm.