

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 13 December 2021 in the Allmond Centre**

**Present:** Mr J Hooper (JH) (Acting Chairman) Ms J Knowles (JK)  
Mrs D Everest (DE) Mrs J Wright (Clerk)

Mr J Chowen – Horsham District County Councillor  
Mrs L Lambert – Horsham District County Councillor  
Mrs S Payne – West Sussex County Councillor

Public: 2  
Press: 0

**1. Apologies**

Apologies for absence were received from Mr S Reading and Ms K Kingshott and Mr D Wilkins.

**2. Approval of the Minutes**

The Minutes of the meeting held on Monday 8 November 2021 were agreed by all as a true and correct record.

**3. Declarations of Interest**

None.

**4. Matters Arising**

Mrs Payne said she would chase up the decision on the pedestrian crossing application. (SP)

No information had been received from Mr Clark on whether or not he had drafted a response to the residents who had completed questionnaires to explain the current status of the Community Projects programme. (SC)

The First Aid Course had taken place in the Allmond Centre on 9 December.

Mrs Wright had looked at the tree reported to be obscuring the view on Bolney Road and could not see a problem but said that she would ask Mr Wilkins to take a look for a second opinion. (JW/DW)

A response had been received from Steve Douglas, WSCC regarding the email sent to him on the subject of applying for the speed limits through the village to be reduced from 30mph to 20mph to include a 40mph buffer zone. Steve said that the key point with regard to any application for a reduced speed limit, would be whether it conforms with WSCC's Speed Policy. A further complication is that TRO's have a budget limit for implementation of £3k and it is likely that the project would exceed that amount which would mean an application for a different funding stream would be required. It was agreed that all Members should read the policy which had been circulated and make comments on the

document which will be discussed at the meeting in January 2021.

(ALL)

Mrs Wright had placed a call for volunteers for the speedwath project onto the Community page Facebook.

Mrs Wright had accepted the quotation from ElanCity regarding the speed sign to be installed in Bolney Road.

Mrs Wright had sent a message to the Finance Committee suggesting dates for the annual meeting to discuss the 2022/3 budget.

## **5. The Public**

The owner of The Bridge Garage was in attendance to express his concerns regarding comments made to his planning application currently under consideration by Horsham District Council.

## **6. District Councillor Report**

Mr Chowen and Mrs Lambert reported on the following issues:

- Current water issues affecting all future housing.
- Climate change.

Mr Chowen was congratulated on being elected Leader of Horsham District Council.

## **7. County Councillor**

Mrs Payne had circulated a report covering the following issues:

- Fire Service Launch of CRMP Public Consultation.
- WSCC Clean Energy Investment.
- Carers Rights Day.
- Gatwick Northern Runway.
- West Sussex's Share of Safer Streets Funding.
- Latest Covid-19 stats for West Sussex.

## **8. Correspondence**

None.

## **9. 20mph Speed Limit**

See Item 4.

## **10. Greening Cowfold**

There was some confusion with regard to applying to WSCC for a licence to plant a herb garden and, therefore, the action was outstanding.

Mrs Wright said that she would ask HDC for permission to site two wheelie bins in the Coach park for collection of single use waste items.

(JW)

Mrs Everest was awaiting a response to the application to participate in the WSCC Community Road Verge project.

### **11. Speed Watch/Speed Signs**

With regard to Speed Watch see Item 4.

Mr Wilkins was currently awaiting a further quotation for the installation of the sign.

### **12. Neighbourhood Planning Update**

Nothing to report.

### **13. The Allmond Centre**

Mrs Wright reported on a few problems concerning the Allmond Centre. It was agreed that a meeting with the Caretaker needs to be arranged.

(JW)

### **14. Representatives' Reports**

#### **Planning**

Nothing to report

#### **Finance**

Approval for payments was requested and agreed by all.

#### **Open Spaces**

Mrs Wright reminded Ms Knowles that she had an action to source two benches for the Bowling Green at Potters Green from someone identified by her.

(JK)

#### **Allotments**

Nothing to report.

#### **Roads & Transport**

Nothing to report.

#### **Footpaths**

Nothing to report.

#### **Streetlights**

Nothing to report.

#### **HALC**

Nothing to report.

#### **Village Hall**

Nothing to report.

#### **Website**

Nothing to report.

#### **CLC**

Nothing to report.

The next meeting will be held on **Monday 10 January 2022.**

The meeting closed at 8.29pm.