

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 8 November 2021 in the Allmond Centre**

**Present:** Mr J Hooper (JH) (Acting Chairman)    Mr D Wilkins (DW)  
Mrs D Everest (DE)                                Ms J Knowles (JK)  
Mr S Clark (SC)                                     Mrs J Wright (Clerk)  
Ms Kate Kingshott (KK)

Public: 6

Press: 0

Mr J Chowen – Horsham District Councillor  
Mrs L Lambert – Horsham District Councillor

**1. Apologies**

Apologies for absence were received from Mr S Reading and Mrs S Payne.

**2. Approval of the Minutes**

The Minutes of the meeting held on Monday 11 October 2021 were agreed by all as a true and correct record.

**3. Declarations of Interest**

None.

**4. Matters Arising**

Mrs Payne was awaiting an update regarding the repair of road signs but was still to chase up the decision on the pedestrian crossing application.

(SP)

Mrs Everest had contacted HDC for an update on the revised drawings submitted to HDC.

Mrs Payne had confirmed her support for a 20mph speed limit project.

With regard to the future community projects programme, Mr Clark was still to draft a response to the residents who had completed questionnaires explaining the current status.

(SC)

**5. The Public**

All members of the public were in attendance for Item 9 Rampion 2.

**6. District Councillor Report**

Mr Chowen and Mrs Lambert reported on the following issues:

- Current water issues affecting all future housing.

Mrs Lambert said that she would follow up on the communications from the Parish Council and residents on the Bridge Garage issues following an

unsatisfactory response from HDC.

## 7. County Councillor

Mrs Payne had circulated a report covering the following issues:

- Impact of COVID on the West Sussex economy.
- Together for our planet.
- Verges' potential to help tackle Biodiversity crisis.
- Bus Service improvement plan.
- WSCC and Climate Change.
- Latest Covid-19 stats for West Sussex.

## 8. Correspondence

*Horsham District Council* – Request to adopt the latest Model Councillor Code of Conduct. All voted in favour of adopting the Code.

*Richard Cooper* – Request to arrange for tree surgery on a tree on the grass verge next to the playing field. Mrs Wright said that she would look at the tree to establish whether or not it was obscuring the view of the road.

*Jenny Legg* – Request to use the Allmond Centre for First Aid Training. As the course would be of benefit to the community, it was agreed to offer the Centre free of charge.

(JW)

## 9. Rampion 2

Alexander Langlands Pearse circulated a copy of the Oakendene Enterprise Park proposal, presented it to the Members and shared his thoughts as to why Rampion should not locate their substation on his land on the corner of Kent Street and the A272.

Mr Hooper said that he did not know what the Parish Council could do prior to receiving the full planning application from HDC for consideration. However, as Alexander made the point that he thought that most of the Cowfold residents were not aware of the affect that the Rampion 2 project could have on the village, Mr Hooper suggested that he arrange an open day event in the Village Hall to present the full information from the Oakendene perspective as well as Rampion's. This would be a very good way to get the message across as well as being able to canvas local opinion particularly if Alexander could get Rampion representatives along to put their case and take local feedback.

## 10. Football Requests

No objection was raised to the request to apply for a license to sell alcohol in the Allmond Centre provided that it was not stored on the premises.

With regard to the request to block book the changing rooms and community area every Saturday for 4 hours from September to April each year, it was agreed that block booking arrangements will be introduced and these should apply to all hirers on the same basis. It was agreed that the minimum period to which the regular booking procedure is to apply will be 6 months. If the facility is booked for at least 6 months on a weekly basis, a 20% discount will apply. For bookings made on a monthly basis, a discount of 10% will apply. The block booking procedure will not permit any refunds for cancellation. Invoicing will be carried out on a monthly basis.

### **11. Land South of the Proposed Potters Green Development**

The subject of transfer of responsibility of the land associated with the proposed new development, to include the new car park at the school and the allotments was discussed. As the costs of maintaining these areas could be considerable, it was agreed that before any decision could be made, a management plan needed to be produced. It was also agreed that Devine Homes should be approached to produce the plan.

(JW)

### **12. 20 mph Speed Limit**

Mrs Wright said that she would speak to Steve Douglas at WSCC Highways on the subject of applying for the speed limits through the village to be reduced from 30 mph to 20 mph to include a 40 mph buffer zone.

(JW)

### **13. Greening Cowfold**

The progress made on Greening Cowfold was presented. With regard to participating in the WSCC Community Road Verge project, the Parish Council was in support and agreed to go ahead subject to confirmation of positive feedback from residents

### **14. Speed Watch/Speed Signs**

Mr Wilkins said that he was no longer able to lead the speed watch project and that more volunteers were required. Mrs Wright said that she would place an advertisement on the Community Facebook page in an effort to drum up interest.

(JW)

It was agreed to accept the quotation for installation of the speed sign on Bolney Road from ElanCity.

(JW)

### **15. Neighbourhood Planning Update**

Nothing to report.

### **16. The Allmond Centre**

Nothing to report.

### **17. Village Clean-Up Day**

Nothing to report.

### **18. Representatives' Reports**

#### **Planning**

Nothing to report

#### **Finance**

Approval for payments was requested and agreed by all. Mrs Wright said that she would arrange a date in December to hold the Finance Committee meeting to discuss the budget for 2022/23.

(JW)

#### **Open Spaces**

Mrs Wright reminded Ms Knowles that she had an action to source two benches for the Bowling Green at Potters Green from someone identified by her.

#### **Allotments**

Nothing to report.

**Roads & Transport**

Nothing to report.

**Footpaths**

Nothing to report.

**Streetlights**

Nothing to report.

**HALC**

Nothing to report.

**Village Hall**

Nothing to report.

**Website**

Nothing to report.

**CLC**

Nothing to report.

The next meeting will be held on **Monday 13 December 2021.**

The meeting closed at 9.22pm.