

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 12 July 2021 in the Village Hall**

**Present:** Mr J Hooper (JH) Mrs J Knowles (JK)  
Mrs D Everest (DE) Mrs A Foley (AF)  
Mr S Clark (SC) Mrs J Wright (JW) Clerk  
Mrs D Neville

Public: 1  
Press: 0

Mrs S Payne – West Sussex County Councillor  
Mr J Chowen – Horsham District Councillor  
Mrs L Lambert – Horsham District Councillor

### **1. Apologies**

Apologies for absence were received from Mr S Reading, Mr D Wilkins and Ms K Kingshott.

### **2. Approval of the Minutes**

The Minutes of the meeting held on Monday 14 June 2021 were agreed by all as a true and correct record.

### **3. Declarations of Interest**

There were no declarations of interests with regard to any item on the Agenda.

### **4. Matters Arising**

It was agreed to invite Steve Douglas and Adrian Berendt to the August Council meeting to discuss the subject of 20mph speed limits.

(DW/JK)

An informal Zoom meeting had taken place to discuss the management of the Allmond Centre.

Mrs Wright had received a statement from the insurance company with regard to the rat problem at the Allmond Centre.

Mr Clark had spoken to Bryan Martin asking if he would be prepared to help organise a village clean-up day. Bryan said that he would be happy to be involved and he and Mr Clark had arranged to meet up to walk around the village to determine what areas need attention, on Monday 19 July. Mrs Foley also volunteered to join them.

(SC/AF)

The missing A281 traffic signs had been reported several times to WSCC Highways.

### **5. The Public**

There were no questions from members of the public.

### **6. District Councillor Report**

Mr Chowen and Mrs Lambert reported on the following issues:

- HDC Local Plan Update
- Planning Website Access Problems
- Air Quality

## 7. County Councillor Report

Mrs Payne had circulated a report covering the following issues:

- The New Bus Back Better Bus Strategy
- Shaws Healthcare Day Services Review
- The Carbon Literacy Project
- Motorcycle Safety Training Workshops
- COVID-19 Update

## 8. Correspondence

*Cowfold FC* – Request to hire the Allmond Centre between the months of September 2021 and April 2022. It was agreed that since no mention had been made of rates of hire that the Club should be made aware of the current charges before the Council is able to discuss the request further.

(JW)

## 9. 20mph Speed Limit

Nothing further to report.

## 10. Greening Cowfold

Mr Hooper and Mrs Knowles updated the meeting on the progress being made on the Greening Cowfold project as follows:

- Cowfest attracted a considerable amount of interest in the project.
- Butterfly Haven. It was agreed that the area of the Kicking Field that had been identified would be a suitable site and thanks were extended to Sarah Payne as owner of Cocoa Loco for sponsoring the project which was expected to cost in the order of £500.
- Recycling Bins. It was suggested that the bins could be sited on the edge of the Bowling Green at Potters Green which would make it accessible to collect school recycling items. However, before agreeing to this it was suggested that the residents of Potters Green should be consulted.
- Community Herb Garden. Details are still to be agreed with WSCC.
- Food Waste Problem.

(JH/JK)

## 11. Future Community Projects

Mrs Neville had responded to the majority of residents who had completed the questionnaire. There were a few suggestions that were still to be discussed.

## 12. High Speed Broadband

The high speed broadband project was proceeding well

## 13. Speed Watch/Speed Signs

Mr Wilkins was absent from the meeting but sent a message asking for more volunteers to join the speed watch team.

The license for the siting and installation of the speed indicator device on the A272 was signed and countersigned at the meeting.

**14. Neighbourhood Planning Update**

The Neighbourhood Plan was still awaiting final sign-off.

**15. The Allmond Centre**

Mrs Wright outlined the options for the future management of the Allmond Centre. It was agreed that this would be a paid position. Mrs Wright agreed to circulate the document to all Councillors for comment before the job is advertised.

**16. Village Clean-Up Day**

Further discussion to take place following the upcoming meeting with Bryan Martin.

**17. Representatives Reports****Planning**

Nothing to report.

**Finance**

Approval for payments was requested and agreed by all

**Open Spaces**

With regard to the shed which had now been removed from the Kicking Field, it was agreed that the resident who had installed a fence on his boundary could remove the bush that was preventing the installation of the final panel and leave the laurel to grow and eventually fill the gap.

Mr Wilkins had circulated information from Proludic regarding outdoor gym equipment. A draft plan was expected.

Mrs Knowles asked if the benches on the Bowling Green were to be replaced. It had been agreed that they would and Mrs Wright was awaiting some prices from Shaun Stevens who had offered to install them. Mrs Knowles said that she knew of someone that made benches and would ask if it would be possible to make them from Occcoya.

**Footpaths**

Mrs Neville who had recently qualified as a voluntary footpath inspector had reported several problems to WSCC.

**Allotments**

Nothing to report.

**Roads & Transport**

Mrs Wright said that the air conditioning engineer had visited the Allmond Centre to carry out routine maintenance and said that he was shocked with regard to the amount of pollution (mostly brake dust) that had collected in the filters. Mrs Wright had saved a small sample to assist in demonstrating the severity of the pollution problem in the village.

**Streetlights**

Nothing to report.

**HALC**

Nothing to report.

**Website**

Nothing to report.

**CLC**

Nothing to report.

The next Council meeting will be held on Monday 9 August 2021.

The meeting closed at 9.03 p.m.