

Cowfold Parish Council

Minutes of the Annual General Meeting held on Monday 17 May 2021 in the Village Hall

Present:	Mr S Reading (SR) Chairman Mrs D Neville (DN) Mr J Hooper (JH) Mrs J Knowles (JK) Mrs D Everest (DE) Mrs A Foley (AF) Mr D Wilkins (DW) Mrs J Wright (JW) Clerk Mr S Clark (SC)
-----------------	---

Mrs S Payne – West Sussex County Councillor

Mr J Chowen – Horsham District Councillor

Mrs L Lambert – Horsham District Councillor

Public: 5

Press: 0

1. Election of Chairman

Mr Reading was proposed by (1) Mrs Neville and (2) Mrs Everest and agreed by all.

2. Election of Vice Chairman

Mr Hooper was proposed by (1) Mr Reading and (2) Mrs Neville and agreed by all.

3. Election of Treasurer

Mr Wilkins was proposed by (1) Mr Reading and (2) Mrs Everest and agreed by all.

4. Responsibilities

Planning	All Interested Councillors. Mrs Everest responsible for reporting to HDC
Finance	Mr Reading, Mr Hooper, Mr Wilkins, Mrs Wright
Open Spaces	Mr Wilkins
Footpaths	Mrs Neville
Allotments	Mrs Wright
Roads & Transport	Mr Clark
Streetlights	Mrs Wright
HALC	Mr Reading, Mrs Everest
Website	Dr Williams
CLC	Mr Wilkins, Mr Clark
SSALC	Mr Reading, Mr Hooper

5. Register of Interests

A Register of Members' Interests Forms had been distributed by email.

6. Apologies

Apologies for absence were received from Ms K Kingshott.

7. Approval of the Minutes

The Minutes of the meeting held on Monday 12 April 2021 were agreed by all as a true and correct record.

8. Matters Arising

No response had been received to date with regard to the dumping of soil at Bridge garage.

Mr Clark had sent the information on the blocked footpath at Picts Lane to Mrs Neville.

A satisfactory solution had been agreed with regard to the footpath near to Littlebrook and the changes had been/are being implemented.

9. The Public

Mr Chamberlin was interested in the current status of the footpath near to Littlebrook issue and the Neighbourhood Plan.

10. District Councillor Report

Mr Chowen and Mrs Lambert reported on the following issues:

- HDC Local Plan Update
- New Leader

11. County Councillor Report

Mrs Payne introduced herself as the newly elected County Councillor replacing Mr Barnard following his retirement. It was Mrs Payne's intention to submit a report prior to each future Parish Council meeting.

12. Correspondence

A resident of Potters Green had sent an email outlining the work that was needed to be carried out to the Bowling Green. Mrs Wright had received a quotation from Countryman's covering all items on the list apart from the replacement benches, to be dealt with separately. It was agreed to accept the quotation at a cost of £1,100.00 plus VAT.

13. Greening Cowfold

Mr Hooper had circulated a copy of the items that had been discussed during the recent Sub-Committee meeting. With regard to the re-wilding of grass verges, a representative of West Sussex County Council will be visiting the village to determine what verges could be planted. It was suggested that a village poll should be held on this subject to ensure that the majority of residents would be in favour of this project.

(JH/DE/JK)

14. The Complete Barber Shop Licensing Application

The application to offer an alcoholic drink to customers was considered and there were no objections raised from those present.

15. 20mph Speed Limit

It was agreed to invite Adrian Berendt the SE representative for 20's Plenty and Steve Douglas from WSCC Highways to the June Council meeting to discuss the possibility of implementing 20mph speed limits on the A281 and A272 through the village.

(JK/DW)

16. Future Community Projects

Mrs Neville had replied to almost all of the residents that had responded to the recent questionnaire. It was agreed to hold a meeting to discuss the remaining suggestions.

17. High Speed Broadband

Still progressing.

18. Speed Watch/Speed Signs

Seventeen members of the public had signed up to Speedwatch. Only one site had been agreed by WSCC Highways for the installation of a speed sign currently. Additional sites were still being investigated.

19. Neighbourhood Planning Update

The plan was currently awaiting final sign-off following which a public referendum will be arranged.

20. The Allmond Centre

A meeting had been held with a management company to discuss the management and running of the Allmond Centre, however, the information received from them to date was unsatisfactory. Mrs Wright said that Dr Williams would not be looking after the centre after the middle of August. It was agreed to hold a meeting to discuss the way forward.

(ALL)

12. Representatives Reports

Planning

DC/21/0661 – Malvernhurst, Henfield Road. Erection of a single storey side extension. There were no observations or objections.

Finance

Approval for payments was requested and agreed by all

Open Spaces

It was agreed to add a ‘Clean-Up Day’ item to the 14 June meeting Agenda.

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Nothing to report.

Streetlights

Nothing to report.

HALC

The latest HALC meeting Minutes had been circulated.

Website

Nothing to report.

CLC

Nothing to report.

The next Council meeting will be held on Monday 14 June 2021.

The meeting closed at 8.45 p.m.