

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 8 February 2021 via Video Link**

**Present:** Mr S Reading (SR) – (Chairman)                      Mr S Clark (SC)  
Mr J Hooper (JH)    Mr D Wilkins (DW)  
Mrs D Everest (DE)    Ms K Kingshott (KK)  
Mrs D Neville (DN)    Mrs J Wright (Clerk)

Public: 4

Press: 0

Mr J Chowen – Horsham District Councillor  
Mrs L Lambert – Horsham District Councillor

**1. Apologies**

Apologies for absence were received from Mr L Barnard.

**2. Approval of the Minutes**

The Minutes of the meeting held on Monday 11 January 2021 were agreed by all as a true and correct record:

**3. Declarations of Interest**

None.

**4. Matters Arising**

Mrs Neville had drafted a questionnaire which when agreed will be sent to all residents requesting ideas for future projects that would benefit the whole community.

The meeting with the resident whose shed was encroaching the Kicking Field had been cancelled due to COVID-19 guidelines. However, the resident had sent a lengthy email suggesting a way forward, which was read out to the meeting. Mr Hooper had drafted a suggested response which was discussed, agreed and would now be sent. As the resident felt that he was being falsely accused by the Parish Council of erecting the shed, it was agreed to Minute that it was not the intention to suggest that he had deliberately installed the shed in order to encroach the Kicking Field and, therefore, his trustworthiness was not in question.

**5. The Public**

Mr Bailey was in attendance to discuss the discrepancies in the documentation that had been sent to the Parish Council regarding the Parish Council's agreement to fund 50% of the cost of the Pop Up Post Office hiring the Reading Room. It was established that the Parish Council was not the hirer and, therefore, not responsible for any Terms and Conditions associated with the hire. It was also established that the invoice issued for payment was incorrect.

Joanne Knowles and Ann Foley had sent emails expressing an interest in becoming Parish Councillors and were in attendance to briefly explain their reasons. Mrs Wright agreed to send the relevant paperwork to Joanne and Ann for completion and return before the March Council meeting when a vote would be taken to Co-opt them onto the Council.

Sarah Payne was in attendance to inform the Members that she would be standing as the Conservative candidate to replace Lionel Barnard who was retiring.

## **6. District Councillor Report**

Mr Chowen and Mrs Lambert reported on the following issue:

- HDC Local Plan

## **7. County Councillor**

Nothing to report.

## **8. Correspondence**

None.

## **9. Greening Cowfold**

Following some discussion and with the prospect of available grants from HDC as described by Mr Chowen, it was agreed to set up a separate Sub-Committee to be led by Mr Hooper.

(JH)

## **10. Future Community Projects**

Following some discussion, it was agreed to set up a separate Sub-Committee led by Mrs Neville.

(DN)

## **11. High Speed Broadband**

Mr Hooper confirmed that the project was still progressing with implementation still thought to be around September/October 2021.

## **12. Speed Watch/Speed Signs**

The position of the Bolney Road speed sign was still to be agreed with WSCC Highways.

## **13. Neighbourhood Planning Update**

The limited re-run of the Regulation 16 consultation period ends on 11 February 2021.

## **14. The Allmond Centre**

Nothing to report.

## **15. Representatives' Reports**

### **Planning**

Nothing to report.

### **Finance**

Approval for payments was requested and agreed by all.

A grant application had been received from St Peter's Church requesting £840 to assist towards the repair of the roof of the Grade 1 listed out-building that stores the ride-on mower and other equipment used to maintain the churchyard. It was agreed by all to grant the amount of £840.

### **Open Spaces**

Nothing to report.

### **Allotments**

Nothing to report.

### **Roads & Transport**

Mrs Wright said that she would contact WSCC Highways with regard to replacing the road markings following the recent resurfacing.

(JW)

### **Footpaths**

Nothing to report.

### **Streetlights**

Nothing to report.

### **HALC**

Nothing to report.

### **Village Hall**

Nothing to report.

### **Website**

Nothing to report.

### **CLC**

Nothing to report.

The next meeting will be held on **Monday 8 March 2021**.

The meeting closed at 9.05pm.