

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 12 October 2020 via Video Link**

**Present:** Mr S Reading (SR) – (Chairman)                      Mr D Wilkins (DW)  
                 Mr J Hooper (JH)    Mrs D Neville (DN)  
                 Mrs D Everest (DE)    Mrs J Wright (Clerk)

Public: 2  
Press: 0

Mr L Barnard – West Sussex County Councillor  
Mr J Chowen – Horsham District Councillor  
Mrs L Lambert – Horsham District Councillor

**1. Apologies**

Apologies for absence were received from Ms K Kingshott and Mr S Clark.

**2. Approval of the Minutes**

The Minutes of the meeting held on Monday 14 September 2020 were agreed by all as a true and correct record:

**3. Declarations of Interest**

Mr Hooper declared an interest in Item 15 Finance.

**4. Matters Arising**

The bins labelled 'hazardous waste' placed outside the old Co-op site had been reported to Horsham District Council who said that they would arrange for them to be removed.

**5. The Public**

Daniel Corcoran wished to apologise if he had given the impression at the last meeting that St Peter's School had given full support to the proposed development of the land south of Station Road which had not been the case.

**6. District Councillor Report**

Mrs Lambert and Mr Chowen reported on the following issues:

- HDC Local Plan
- Horsham Park Award
- Capitol Theatre Support

## **7. County Councillor**

Mr Barnard reported on the follows issue:

- WSCC Budget

## **8. Correspondence**

*What3words* – Advantages of using what3words app. Noted.

*Fr. Martin, St Peter's Church* – Invitation for a member of the Parish Council to lay a wreath at the Remembrance Service to be held on Sunday 8 November 2020. Mrs Everest offered to attend.

(DE)

## **9. Land South of Station Road**

It was agreed that discussion on support for the development of the land south of Station Road would be delayed until the Neighbourhood Plan had reached the next stage.

## **10. High Speed Broadband**

Mr Hooper said that we would be in a position to submit email addresses to Openreach later in the week although we would probably need to find an additional 20 or so premises to commit to be sure we have enough cover. Mr Hooper said that he would circulate an email to all Members asking for them to target their particular areas.

(JH)

## **11. Speed Watch/Speed Signs**

Mr Wilkins said that he had trained most of the speed watch volunteers and was planning to complete training shortly.

West Sussex County Council Highways had put restrictions on where the vehicle activated signs could be placed. It was agreed that if this decision could not be reversed, it would not be worth installing them. Mr Wilkins said that he would continue to pursue the possibility of reversing the decision.

## **12. Neighbourhood Planning Update**

Nothing further to report.

## **13. The Allmond Centre**

Dr Williams had produced a risk assessment document and this together with related documentation had been circulated to all Members. Dr Williams was thanked for his efforts.

It was agreed to purchase Covid 19 supplies and equipment at a cost of between £150 and £200.

Mrs Wright agreed to send a questionnaire to all existing users to get their usage

input before attempting to reopen the Centre.

(JW)

## **15. Representatives' Reports**

### **Planning**

Nothing to report.

### **Finance**

Approval for payments was requested and agreed by all.

An amount of £350 + VAT appeared on the cash statement for payment of plants for the Jubilee Garden on behalf of the Horticultural Society. An amount of £300 had been agreed at the September meeting and, therefore, an amount of £50 would be required to be paid back to the Parish Council.

It was agreed to renew the contract with the contractor that had been carrying out grass cutting and grounds maintenance this season.

### **Open Spaces**

Nothing to report.

### **Allotments**

Nothing to report.

### **Roads & Transport**

Nothing to report.

### **Footpaths**

Mrs Neville had two issues to report to WSCC.

### **Streetlights**

Nothing to report.

### **HALC**

Nothing to report.

### **Village Hall**

Nothing to report.

### **Website**

Nothing to report.

### **CLC**

Nothing to report.

The next meeting will be held on **Monday 9 November 2020**.

The meeting closed at 8.30pm.