

Cowfold Parish Council

Minutes of the Annual General Meeting held on Monday 11 May 2020 via Zoom Video Link

Present:

Mr S Reading (SR) Chairman	Mr S Clark (SC)
Mr J Hooper (JH)	Mrs D Neville (DN)
Mrs D Everest (DE)	Mrs J Wright (JW) Clerk
Mr D Wilkins (DW)	

Mr L Barnard – West Sussex County Councillor
 Mr J Chowen – Horsham District Councillor
 Mrs L Lambert – Horsham District Councillor
 Public: 2
 Press: 0

1. Election of Chairman

Mr Reading was proposed by (1) Mrs Neville and (2) Mrs Everest and agreed by all.

2. Election of Vice Chairman

Mr Hooper was proposed by (1) Mrs Everest and (2) Mrs Neville and agreed by all.

3. Election of Treasurer

Mr Wilkins was proposed by (1) Mr Reading and (2) Mr Hooper and agreed by all.

4. Responsibilities

Planning	All Interested Councillors. Mrs Everest responsible for reporting to HDC
Finance	Mr Reading, Mr Hooper, Mr Wilkins, Mrs Wright
Open Spaces	Mr Wilkins
Footpaths	Mrs Neville
Allotments	Mrs Wright
Roads & Transport	Mr Clark
Streetlights	Mrs Wright
HALC	Mr Reading, Mrs Everest
Website	Dr Williams
CLC	Mr Wilkins, Mr Clark
SSALC	Mr Reading, Mr Hooper
Digital Display	Mrs Neville, Dr Williams

5. Register of Interests

A Register of Members' Interests Forms had been distributed by email.

6. Apologies

Apologies for absence were received from Ms K Kingshott..

7. Approval of the Minutes

The Minutes of the meeting held on Monday 6 April 2020 were agreed by all as a true and correct record.

8. Matters Arising

None.

9. The Public

Mr Lucas was in attendance to speak on Planning Application DC/20/0525.

10. District Councillor Report

Mr Chowen and Mrs Lambert reported on the following issues:

- HDC Local Plan Update
- Refuse Collection Arrangements
- Arrangements for Reopening of Parks

11. County Councillor Report

Mr Barnard reported on the following issues:

- Number of COVID-19 cases in West Sussex
- Re-opening of Recycling Centres
- Future of Gatwick Airport
- Community Hub
- Care Home Funding

12. Correspondence

None.

13. Coronavirus (COVID-19)

Jenna Ayling was in attendance to update the Councillors on the work she and her volunteers were doing to assist the elderly and vulnerable residents of the village. Jenna had around 25 volunteers and the arrangements that had been put in place were working well. Mrs Wright reported that a small sum of money had been received from funds raised through the Beeding Hub to currently be distributed to volunteers who had purchased goods for residents out of their own pockets but hopefully would be extended to fuel costs and telephone calls. Jenna was thanked once again for the service she and her volunteers were providing which is very much appreciated.

14. Neighbourhood Plan

Mr Hooper reported that the plan was currently with Horsham District Council who is collating feedback. It will then be sent to an external examiner for comment before finally being in a position to arrange to hold a village referendum.

15. Representatives Reports.

Planning

Nothing to report.

Finance

Approval for payments was requested and agreed by all.

Mrs Wright reported that a sum of £12,139.08 had been received from HDC representing the neighbourhood portion of the total CIL receipts with regard to Planning Application DC/17/2352.

Open Spaces

Mrs Wright reported on a change of contractor to carry out grass cutting/grounds maintenance for the rest of the season.

Footpaths

Mr Clark reported a broken stile the details of which he agreed to forward to Mrs Neville for reporting to WSCC.

(SC/DN)

Allotments

Nothing to report.

Roads & Transport

Nothing to report.

Streetlights

Nothing to report.

HALC

Nothing to report.

Website

Nothing to report.

CLC

Nothing to report.

The next Council meeting will be held on Monday 8 June 2020.

The meeting closed at 8.15 p.m.