

Cowfold Parish Council
Minutes of the Ordinary Meeting held on Monday 10 June 2019 in the Village Hall

Present: Mr S Reading (SR) – Chairman
Mr D Wilkins (DW)
Ms K Kingshott (KK)
Mrs D Everest (DE)

Mr S Clark (SC)
Mrs D Neville (DN)
Mrs J Wright (Clerk)

Public: 4
Press: 0

Mr C Stark – West Sussex County Council Highways
Mr J Chowen – Horsham District Councillor
Mrs L Lambert – Horsham District Councillor
Mr L Barnard – West Sussex County Councillor

Mr Stark was questioned by the Councillors on the recently distributed Cowfold Vehicle Routing Study – Data Collection and Analysis report. Mr Stark said that he had passed the document to the Environmental Health department at Horsham District Council for comment. They will begin their analysis sometime in July with a target date for completion of September 2019. Mr Stark said that a meeting should be held between Horsham District Council and West Sussex County Council and that arrangements should be made to hold a Steering Committee meeting. In the meantime, Mr Chowen said that he would speak to the Environmental Health Department.

1. Apologies

Apologies for absence were received from Mrs M Cutbush, Mr J Palling and Mr J Hooper.

2. Approval of the Minutes

The Minutes of the AGM held on Monday 13 May 2019 were agreed by all as a true and correct record.

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

Mrs Wright had contacted the Police with regard to the obstruction due to large vehicles being parked outside the SMG garage in Henfield Road and was told that photographs would need to be submitted before any action could be taken.

A volunteer had been found to assist with the watering of the hanging baskets.

The Football Club had removed the fence from around the football pitch as requested and had covered the goalpost holes with traffic cones as a temporary measure whilst covers were in the process of being made.

5. The Public

Mr Rolfe said that he had collected a considerable amount of keys whilst carrying out his litter picking duties and suggested that if a key finding facility was set up with his email address he may be able to return some of the keys to their owners.

Mr Rolfe also mentioned the spate of burglaries and the tractor which had been stolen from the playing field asking if it would be possible for cameras to be installed to pick up any suspicious activities. It was agreed to discuss this subject as an Agenda item at the next meeting.

6. District Councillor Report

Mr Chowen and Mrs Lambert reported on the recent LAMBS meeting they had attended. Mrs Everest had also attended this meeting on behalf of the Parish Council.

7. County Councillor Report

Mr Barnard reported on the following issues:

- Cowfold Air Quality
- Ofsted Report
- Grant Funding Stream
- Policing

8. Correspondence

Cowfold Football Club – Request for permission to use the playing field for a car boot sale. No objections were raised.

9. 2018/19 Annual Accounts

The 2018/19 Annual Accounts had been tabled, agreed by all and signed by the Chairman.

10. Village Fete

The Conditions of Hire for use of the Playing Field had been signed and returned and Wendy Roberts communicated that anyone would be welcome to look at the Social Committee accounts. With regard to hiring the field for a fete in 2020, she said that it would be dependent on how many members were left on the Committee following this year's event. It was agreed to discuss the future of the village fete as an Agenda item at the next meeting.

11. Year of Culture 2019

Mrs Everest updated the Members on the progress made on the Heritage Trail walk which had been submitted to and accepted by Horsham District Council.

The Football Club had been approached by Horsham District Council to assist in staging the play 'The Red Lion' in the Village Hall as part of its Year of Culture programme.

12. Neighbourhood Planning Update

Nothing to report.

13. The Allmond Centre

There had been no interested in the advertisement to take over the caretaking duties of the Allmond Centre to date.

The Lower Beeding & Handcross Junior Football Club had completed a Grant Application Form with a view to obtaining funding to assist with paying for the use of the Centre. A Finance Committee meeting would now be arranged to consider the application and the recommendations from that meeting will be presented to the Council.

14. Representatives' Reports

Planning

Nothing to report.

Finance

Approval for payments was requested and agreed by all.

Open Spaces

A breakdown of the quote from R J Playground Services Ltd had been received to install a basketball area on the Playing Field. It was agreed by all to accept the quotation at a cost of £3,000.

Footpaths

Mrs Wright is still to locate the Footpath map to hand over to Mrs Neville.

(JW)

Allotments

Nothing to report.

Roads & Transport

Nothing to report.

Streetlights

Nothing to report.

HALC

Nothing to report.

Village Hall

Mr Bailey reported that there would be a SKY dish installed at the Village Hall. He also said that it was unlikely that there would be any more film shows held due to lack of interest.

Website

Nothing to report.

Newsletter

The future of the Newsletter to be discussed as a separate Agenda item.

CLC

Nothing to report.

The next meeting will be held on **Monday 8 July 2019**.

The meeting closed at 8.55pm.