

Cowfold Parish Council

Minutes of the Annual General Meeting held on Monday 13 May 2019 in the Village Hall

Present: Mr J Palling (JP) (Retiring Chairman) Mr S Reading (SR)
 Mrs M Cutbush (MC) Ms K Kingshott (KK)
 Mr J Hooper (JH) Mrs J Wright (JW) Clerk

Mr L Barnard – West Sussex County Councillor
 Mr J Chowen – Horsham District Councillor
 Mrs L Lambert – Horsham District Councillor
 Public: 9
 Press: 0

1. Election of Chairman

Mr Reading was proposed by (1) Mrs Cutbush and (2) Mr Hooper and agreed by all.

2. Election of Vice Chairman

Mr Hooper was proposed by (1) Mr Palling and (2) Mrs Cutbush and agreed by all.

3. Election of Treasurer

Ms Kingshott was proposed by (1) Mr Reading and (2) Mr Hooper and agreed by all.

Mr Palling handed over Chairmanship to Mr Reading and left the meeting table.

4. Responsibilities

Planning	All Interested Councillors. Mrs Everest responsible for reporting to HDC
Finance	Mr Reading, Mr Hooper, Ms Kingshott, Mrs Wright
Open Spaces	Mr Wilkins
Footpaths	Mrs Neville
Allotments	Mrs Wright
Roads & Transport	Mr Clark
Streetlights	Mrs Wright
Village Hall	Vacant
HALC	Mr Wilson, Mr Reading
Website	Dr Williams
CLC	Mr Wilkins, Mr Clark
SSALC	Mr Reading, Mr Hooper

5. Register of Interests

A Register of Members' Interests Forms were distributed to those present.

6. Apologies

There were no apologies for absence.

7. Approval of the Minutes

The Minutes of the meeting held on Monday 8 April 2019 were agreed by all as a true and correct record.

8. Matters Arising

Chris Stark had been invited to attend a Council meeting to discuss the status of action being taken to alleviate the air quality problem. He had agreed to attend the June Council meeting to present the results of the feasibility study that had been carried out. He had also undertaken to send a copy of the report a week before the meeting.

Mrs Wright had contacted Saxon Weald on the subject of mould issues and unreasonably high electricity charges being levied to the Alley Groves development residents and was awaiting a copy of the report containing the results of the investigation carried out by Saxon Weald.

The advertisement for the role of The Allmond Centre Caretaker would be appearing in the summer issue of the Newsletter and would also be advertised on the website, noticeboards and the Community Facebook page.

9. The Public

A representative of Lower Beeding & Handcross Junior Football Club handed a request for support to Mr Reading for consideration by the Council which superseded the recent email received from Lloyd Hatton.

Mr Chamberlin asked if the annual fete would be held this year and was told that a request to use the field had been received.

Mr Brouke expressed concerns with regard to the parking of vehicles outside the SMG garage in Henfield Road which was causing great difficulty when driving farm vehicles in and out of Eastlands Lane. As at times, these vehicles were causing an obstruction, it was agreed to contact the Police and ask them to investigate the problem.

(JW)

10. Co-option of Councillors

All members of the public were asked to leave the room whilst applications for co-option onto the Council were considered.

Following consideration by elected Members the public returned to the meeting room for the voting process as follows:

Mr J Palling was proposed by (1) Mr Hooper and (2) Mrs Cutbush and agreed by all.

Mr S Clark was proposed by (1) Mr Hooper and (2) Mr Reading and agreed by all.

Mr P Wilson was proposed by (1) Mr Reading and (2) Mrs Cutbush and agreed by all.

Mr D Wilkins was proposed by (1) Mr Reading and (2) Mrs Cutbush and agreed by all

Mr L Hatton - No proposer.

Mrs D Neville was proposed by (1) Mrs Cutbush and (2) Mr Reading.

Mrs D Everest was proposed by (1) Mr Kingshott and (2) Mrs Cutbush.

All co-opted Members present joined the meeting.

11. District Councillor Report

Mr Chowen reported on the following issues:

- Local Elections

(1605)

- Air Quality

12. County Councillor Report

Mr Barnard reported on the following issues:

- Plans for ex Novartis site
- Recent Local Elections
- Highways Contracts Negotiations
- WSCC Staff Reshuffle

13. Correspondence

Steve Clark (Beaver Scouts) – Permission to plant five small trees on Parish Council land. It was agreed that the trees could be planted on the Acorn Avenue Kicking Field.

Wendy Roberts – Request for permission to use the Playing Field for this year's festival on Saturday 6 July 2019. Permission was granted subject to conditions.

14. Grant Application Form

It was agreed by all to implement the new Grant Application Form. Mr Hooper suggested and it was agreed that a specific amount should be budgeted for annually.

15. Neighbourhood Plan

Mr Hooper reported that the plan was nearing completion and would then be subjected to public examination, approval by Horsham District Council etc. Mr Hooper was about to apply for the next tranche of grant funding.

16. The Allmond Centre

Nothing to report.

17. Representatives' Reports

Planning

Nothing to report.

Finance

Approval of the tabled cheques for signature was requested and agreed by all.

Open Spaces

Mr Hooper said that a licence to install hanging baskets had now been received and the baskets had been filled. Mr Chamberlin had agreed to help with the watering but a second volunteer was required. It was agreed to advertise for a volunteer on the Community Facebook page.

(SR)

Mrs Wright said that she had received a report on another incident due to the holes made by the football goalposts and said that she would contact the Football Club asking them to cover the holes as a matter of urgency. It was also agreed to ask for the fence around the pitch to be removed now that the football season was over. It was mentioned that the overgrown grass around the fence posts had caused a problem with picking up after their dog.

(JW)

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Nothing to report.

(1606)

Streetlights

Nothing to report.

HALC

Nothing to report.

Village Hall

The film Stan & Ollie is to be shown on Friday 17 May 2019. Doors open 7.30pm for 7.50pm.

Website

Nothing to report.

Newsletter

Mrs Cutbush said that due to some personal problems, she may not be able to carry on editing the Newsletter. It was agreed to ask Mrs Neville if she would be interested or had time to run it and maybe advertise for a volunteer to help. Alternatively, pause the production of the Newsletter for the time being.

CLC

Nothing to report.

The next Council meeting will be held on Monday 10 June 2019.

The meeting closed at 9.00 p.m.