

## **Cowfold Parish Council**

### **Minutes of the Ordinary Meeting held on Monday 10 September 2018 in the Village Hall**

**Present:** Mr J Palling (JP) (Chairman)                      Mr T Clary (TC)  
                  Mr C Collins (CC))                                        Mrs J Wright (JW) (Clerk)

Public: 2  
Press: 0

Mr J Chowen – Horsham District Councillor  
Ms L Lambert – Horsham District Councillor  
Mr L Barnard – West Sussex County Councillor

#### **1. Apologies**

Apologies for absence were received from Mrs Cutbush, Mr S Clark and Mr J Hooper.

#### **2. Approval of the Minutes**

The Minutes of the meeting held on Monday 13 August 2018 were agreed by all as a true and correct record.

#### **3. Declarations of Interest**

There were no declarations of interest with regard to any item on the Agenda.

#### **4. Matters Arising**

Mr Palling had contacted Wendy Roberts to arrange a meeting to discuss the repairs required to be made to the playing field.

Permission had been received from Saxon Weald to install a 'silent soldier' on their land opposite the Village Hall and it was now in place.

WSSCC had been contacted with regard to the repairs required to the road outside 48 Acorn Avenue and a response had been received. Currently, the subsidence does not fall within their guidelines for safety risks so will not be scheduled for repair. However, the situation will be monitored and the repairs will be carried out when it becomes necessary.

The Neighbourhood Planning information had been put in a more prominent place on the front page of the website as request.

#### **5. The Public**

Mr Chamberlin commented that he had heard that there was going to be a problem with retaining the hanging baskets next year. Mrs Wright said she had been in contact with the Horticultural Society with regard to the hanging baskets but had not yet heard that there was a problem.

## **6. District Councillor Report**

Ms Lambert gave an update on the following issues:

- Jobs and Skills Fair 19 September 2018 at The Drill Hall, Denne Road from 11.00am to 3.00pm.
- Recycling Targets

## **7. County Councillor Report**

Mr Barnard reported on the following:

- Building for Heroes Prizegiving
- South Downs National Park Review Panel
- Meeting with Youth Cabinet to discuss reducing voting age to 16
- Current Velo issues.

Mr Collins asked if anything could be done about the state of the pavement in Bolney Road. Mr Barnard said that he would ask the question and report back.

(LB)

## **8. Correspondence**

There was no correspondence.

## **9. Neighbourhood Planning Update**

Nothing to report.

## **10. The Allmond Centre**

The Football Club had requested that keys to the playing field be made available for match days in case an ambulance needed access to the field. This request was agreed to provided that the Football Club confirm that they would not be used for any other purpose.

## **11. Representatives' Reports**

### **Planning**

Nothing to report.

### **Finance**

Approval for payments was requested and agreed by all.

Mrs Wright said that she had updated the Financial Regulations and would be circulating them for discussion and agreement at the next meeting.

(JW)

### **Open Spaces**

The Committee organising this year's firework event on behalf of the Parish Council had asked for suggestions on where the proceeds should go. It was agreed to suggest that it went to St Peter's school towards the upkeep of the swimming pool.

### **Footpaths**

Nothing to report.

### **Allotments**

Nothing to report.

**Roads & Transport**

Nothing to report

**Streetlights**

Nothing to report.

**HALC**

Nothing to report.

**Village Hall**

Nothing to report.

**Website**

Nothing to report.

**Newsletter**

Mrs Cutbush was concerned about the delivery of the Newsletter. It was agreed that all Members should take responsibility for specific areas and deliver them as soon after publication as possible.

**CLC**

Nothing to report.

The next meeting will be held on **Monday 8 October 2018**.

The meeting closed at 8.30 p.m.