

Cowfold Parish Council

Minutes of the Ordinary Meeting held on Monday 13 August 2018 in the Village Hall

Present: Mr J Palling (JP) (Chairman) Mrs M Cutbush (MC)
Mr C Collins (CC) Mrs J Wright (JW) (Clerk)
Mr T Clary (TC)

Public: 8

Press: 0

Ms L Lambert – Horsham District Councillor

1. Apologies

Apologies for absence were received from Mr S Clark, Mr J Hooper and Mr J Chowen.

2. Approval of the Minutes

The Minutes of the meeting held on Monday 9 July 2018 were agreed by all as a true and correct record.

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

A letter had been delivered to the resident in Acorn Avenue who had installed a gate at the entrance to the Kicking Field asking for it to be removed.

A draft copy of the Minutes had been put on the website.

The overgrown grass in the main play area and the vegetation at the Post Office twitten had died off.

Mrs Wright and Mr Collins had looked at the conditions relating to the Bridge garage planning permission. There was no condition relating to maintaining the fascia of the building.

With regard to the request from the Firework Committee for a new Chairman, Mr Collins said he would be happy to be on the Committee but would not be available on the date of the event. It was agreed that although it was a Parish Council led event it was not necessary for the Chairman to be a Member of the Parish Council.

An email had been sent to Wendy Roberts offering a meeting to discuss this year's Festival and to ask if the Parish Council could be of any assistance in the future. Jacqui Challis who had been involved with the Social Committee for a number of years was in attendance. She reported that the event had been running at a loss for the past two years mainly due to a lack of Committee members. It is hoped that this will

change as more people have become involved of late. With regard to the rolling of the playing field Mr Palling was still to meet with Wendy Roberts to discuss the work to be carried out.

(JP)

Jacqui said that she would be happy to attend Parish Council meetings on a regular basis to update Members on the progress of future events.

Horsham District Council had still not repaired the faulty streetlight in the car park.

5. The Public

Mr Chamberlin requested an update on the proposed Youth Club and was told that the plan is to hold it in The Allmond Centre commencing in September.

Other members of the public were in attendance to hear what progress had been made on the Neighbourhood Plan following the public meeting on 13 July. Mr Hooper was not in attendance but had sent a message that said that the next step was to finalise the housing number and get it ratified by the Parish Council prior to commencing the site allocation process.

6. District Councillor Report

Lynn Lambert gave an update on the recycling issue.

7. County Councillor Report

Mr Barnard reported on the following:

- New Thorney Island Commanding Officer
- County Council business
- Chairmans' Reception
- South of England Show visit
- High Sheriff's reception
- Duke of Edinburgh Gold Awards
- Citizenship Ceremonies

8. Correspondence

St Peters PCC – Request for donation. It was agreed to donate a sum of £800 this year to assist with the upkeep of the graveyard and clock winding.

Anthony Lea – Concerns with regard to speed of the traffic in Station Road. Mr Lea had tried to get the 30 mph limit extended to no avail. It had been suggested to him that a Traffic Regulation Order could be applied for but the problem is that each CLC area only has the resources to carry out a very small number and, therefore, they are prioritised by looking at statistics.

9. Neighbourhood Planning Update

Nothing further to report.

10. The Allmond Centre

Mrs Wright said that she was still waiting for some items on the snagging list to be completed before a round-up of the total costs could be made available.

It was agreed that provided that it was sturdy enough, a gazebo should be purchased as it was not possible to fix an awning to the building.

It was also agreed to ask Shaun Stevens to build the raised beds around the patio as per his quotation dated 29 July 2018.

11. Representatives' Reports

Planning

Nothing to report.

Finance

Approval for payments was requested and agreed by all.

Open Spaces

An email had been received attaching photos of cracks that had appeared in the tarmac and inside a property in Acorn Avenue which the owner thought had been caused by an apple tree which was sited on the Kicking Field close to the property. Mrs Wright had suggested that initially the owner of the property should ask for an assessment to be carried out by his insurers to determine the cause of the problem.

It was agreed to ask Saxon Weald if the Silent Soldier could be located on the grass next to the bench opposite the Village Hall.

(JW)

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Mrs Wright said that she would contact WSCC Highways to carry out repairs to the road outside 48 Acorn Avenue.

(JW)

Streetlights

Nothing to report.

HALC

Nothing to report.

Village Hall

Mr Chamberlin said that he may have found a Chairman to replace him when he resigns in March 2019. He also said that flat roof repairs were required which was likely to cost in the region of £15,000.

(1575)

Website

A member of the public said that they found it difficult to find the Neighbourhood Planning information on the website. Mrs Wright said that she would speak to the Webmaster to ask if access could be made easier.

(JW)

Newsletter

The Newsletter should be available in the week beginning 20 August.

CLC

Nothing to report.

The next meeting will be held on **Monday 10 September 2018**.

The meeting closed at 8.35 p.m.