

Cowfold Parish Council

Minutes of the Annual General Meeting held on Monday 14 May 2018 in the Village Hall

Present: Mr J Palling (JP) Mrs M Cutbush (MC)
 Mr C Collins (CC) Mrs J Wright (JW) Clerk
 Mr S Clark (SC)

Mr L Barnard – West Sussex County Councillor

Mr J Chowen – Horsham District Councillor

Public: 4

Press: 0

1. Election of Chairman

Mr Palling was proposed by (1) Mr Collins and (2) Mr Clark and agreed by all.

2. Election of Vice Chairman

Mrs Cutbush was proposed by (1) Mr Collins and (2) Mr Palling and agreed by all.

3. Election of Treasurer

Mr Collins was proposed by (1) Mr Palling and (2) Mr Clark and agreed by all.

4. Responsibilities

Planning	All Interested Councillors
Finance	Mr Palling, Mr Collins, Mrs Cutbush, Mrs Wright
Open Spaces	Mrs Wright
Footpaths	Mr Clark
Allotments	Mrs Wright
Roads & Transport	Mrs Wright
Streetlights	Mrs Wright
Village Hall	Mr Collins
HALC	Mr Clark, Mr Clary
Website	Dr Williams
CLC	Mr Palling, Mr Clark
SSALC	Mr Palling, Mr Clark

5. Register of Interests

A Register of Members' Interests Update Form was distributed to those present.

6. Apologies

Apologies for absence were received from Mr T Clary (TC) and Mr J Hooper (JH).

7. Approval of the Minutes

The Minutes of the meeting held on Monday 9 April 2018 were agreed by all as a true and correct record.

8. Matters Arising

The broken fingerpost had been reported to WSCC Rights of Way, WSCC.

A response had been sent to Mr Martin confirming that as he was organising another Clean-Up day on behalf of the Parish Council, the event would be covered by the Parish Council's insurance.

The Councillors were still not satisfied with the latest response from Bill Leath, Transport Bureau Manager, WSCC with regard to the removal of the bus stops outside Homelands Nursing Home and Mrs Wright was requested to ask what alternative solutions to the problem are being proposed.

(JW)

Mr Martin had spoken to members of the previous committee of volunteers with regard to organising another Village Clean-Up day which will take place on Saturday 13 October 2018. Mr Martin had asked for a budget to be available for equipment and refreshments of £200 to cover the event. This was agreed by all. Mrs Wright said that she would contact Pete the Pond asking if he would attend to clean the Acorn Avenue pond if relevant.

(JW)

The photos of the empty butane gas cans found in the car park and in Henfield Road had been sent to the Police.

Mrs Wright had arranged for Southern Water to inspect their sewerage plant in Eastlands Lane to ensure that the rats recently seen in Acorn Avenue were not originating from there. The result was that no evidence of nests etc. was identified.

A notice regarding parking in Eastlands Lane would be appearing in the next Newsletter. Mrs Wright had asked Shaun Stevens to repair the fence from the Kicking Field to Eastlands Lane.

Mrs Wright had contacted the Woodmancote Parish Council Clerk to ask how they are dealing with GDPR who had forwarded details of the Consultant being used by them.

Mr Clary had obtained a temporary events licence for the official opening of The Allmond Centre.

Quotations for repairs to the play area were in hand.

9. The Public

Mr Newman said that the Football Club wished to move the Football Pitch slightly to eliminate a boggy area. No objections to this request were envisaged, however, it would be added to next month's Agenda for formal approval.

The whole question of the damage made to the playing field in the last couple of years that should have been repaired by the Cowfold Social Committee arose and Mr Palling said that he would speak to Wendy Roberts, the current Chairperson of the Committee.

(JP)

Mr Chamberlin asked if any further information was available on the proposed Designated Lorry Route. As Mr Hooper was not in attendance, further information on the subject would hopefully be available at the June meeting.

10. District Councillor Report

Nothing to report.

11. County Councillor Report

Mr Barnard reported on the following issues:

- Tangmere Dementia Day
- Arwork at Lancing Church
- Memorial Day for Fire & Rescue Service
- St Georges Day Service at Chichester Cathedral
- Civic Service at Littlehampton
- High Sheriff's Dinner
- Shermanbury Royal Oak Causeway replacement delay

12. Correspondence

None.

13. Youth Club Proposal

The proposal to start a Youth Club submitted by Fay Revell was discussed in detail. It was agreed to help launch the initiative to a maximum of £1,128. More details would follow once they become available.

14. Neighbourhood Plan

The next stage is to hold a public meeting which has been scheduled to take place on Friday 13 July 2018 in the Village Hall when the developers will have an opportunity to present their plans.

15. GDPR

Mr Clark reported on a meeting that he had attended following which it was agreed that the Parish Council would not employ a consultant, but rather would appoint a Data Protection Officer and a Data Controller. It was agreed to discuss this item at a separate meeting but in the meantime a privacy/policy statement would be posted onto the website.

16. The Allmond Centre

The official opening took place on Saturday 12 May which despite the weather was a huge success. The free raffle to win a hot air balloon ride for two was won by Mr & Mr Lyden.

17. Representatives' Reports

Planning

Mr Collins read the Planning Report for April 2018.

Finance

Approval of the tabled cheques for signature was requested and agreed by all.

Open Spaces

Mrs Wright reported that the resident who had been asked to remove a gate that he had installed at the entrance to the Kicking Field which is a public right of way had now put a notice up asking residents not to use the entrance at all. Mr Palling said that he would speak to the resident.

(JP)

Pond Warden

Nothing to report.

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Nothing to report.

Streetlights

Nothing to report.

HALC

Nothing to report.

Village Hall

Mr Collins reported on the last Village Hall Management Committee meeting he had attended..

Website

Nothing to report.

CLC

Nothing to report.

The next Council meeting will be held on Monday 11 June 2018.

The meeting closed at 9.00 p.m.