

Cowfold Parish Council

Minutes of the Ordinary Meeting held on Monday 12 March 2018 in the Village Hall

Present: Mr J Palling (JP) (Chairman) Mr J Hooper (JH)
Mrs S Parsons (SP) Mr S Clark (SC)
Mrs R Detnon (RD) Mrs J Wright (JW) (Clerk)
Mr T Clary (TC)

Public: 4
Press: 0

Wendy Roberts – Chairperson, Cowfold Social Committee

Mr L Barnard – West Sussex County Councillor

Wendy Roberts had been asked to attend a Parish Council meeting mainly to explain why the ruts in the Playing Field, caused by the Funfair over the past two years had not been repaired. Wendy apologised for the work not being done and assured the Councillors that the work would be carried out directly following this year's Festival. She also said that the bench that had been promised would be delivered as soon as the old one had been removed.

1. Apologies

Apologies for absence were received from Mr C Collins and Mr J Chowen.

Mr Palling announced the resignation of Mrs E Precious.

Mr Barnard announced that sadly Roger Clarke had passed away following a long stay in hospital.

2. Approval of the Minutes

The Minutes of the meeting held on Monday 12 February 2018 were agreed by all as a true and correct record:

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

The location of the broken fingerpost had not been forwarded and, therefore, Mrs Wright said that she would look for it and request its repair. (JW)

Mr Clark said that he would speak to Mr Martin with regard to locating the list of volunteers from the last clean-up event with a view to arranging another one. (SC)

5. The Public

Mr Chamberlin asked for a replacement for Mrs Precious to represent the Parish Council on the Village Hall Management Committee. Mr Palling asked Mr Chamberlin, as he was in attendance at almost every Council meeting, if he would report on Village Hall matters for the time being.

Mr Rolfe reported some issues that required attention in the main play area.

6. District Councillor Report

Nothing to report.

7. County Councillor Report

Mr Barnard reported on the following issues:

- Hall & Woodhouse Grants
- Tim Peake Freedom of City Award
- Ricardo Innovation Centre Visit
- Havant Civic Day
- Fat Face Warehouse Visit

8. Correspondence

Homelands Nursing Home /Spouse of resident at Homelands – Requesting an explanation as to why the bus stop outside the Home is no longer in use. Mr Barnard said that it had been decided that the bus stop was in a dangerous position and suggested that Bill Leath, Transport Bureau Manager at WSCC be contacted for a full explanation.

(JW)

Cowfold Resident - Concerns with regard to parking in Henfield Road. Mrs Wright had spoken to the resident regarding these concerns; however, there are no restrictions for parking in Henfield Road currently.

Berry Brooke - Notification of a residents 100th Birthday on 24 May 2018 and a request to inform both the District Council and County Council.

(JW)

Fay Revell – Request to block book The Allmond Centre for a Youth Club and information on rates for use in acquiring grants. Mr Clarke said that a full proposal was in the process of being prepared.

9. Neighbourhood Planning Update

Mr Hooper asked for Councillors to visit the public exhibition to be held in the Village Hall on Friday 23 March 2018.

10. Cowfold Air Quality Update

It had been agreed to carry out a study with a view to installing signs in an effort to reduce the number of HGV's driving through the village.

11. Emergency Plan/Village Volunteers

Mr Clark said that he would speak to Mr Martin to ask if he was interested in being involved on behalf of the Community.

(SC)

12. Newsletter

Mrs Cutbush said that the Spring edition had been delivered.

13. The Allmond Centre

Due to three resignations from the Management Committee it was agreed to disband the Committee for the time being and all Allmond Centre issues will be dealt with by the Parish Council until further notice.

The Standard Terms and Conditions of Hire that had been sent to the Football Club for consideration had not been signed by the Football Club and Mrs Wright asked if the Parish Council were happy in the absence of this agreement for the Football Club to play their first match on Saturday 17 March 2018 considering that there may be an insurance risk. Mrs Parsons said that a response would be sent to the PC Chairman before the intended match.

14. Representatives' Reports

Planning

Nothing to report.

Finance

Approval for payments was requested and agreed by all.

Open Spaces

Nothing to report.

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Nothing to report.

Streetlights

Nothing to report.

HALC

Nothing to report.

Village Hall

Mr Chamberlin said that he had given notice that he would be resigning his post as Chairman of the Village Hall Management Committee. If a replacement had not been found by March 2019, the Parish Council as the Custodian Trustees of the Village Hall would have to take over responsibility of it.

It was agreed to discuss the matter as an Agenda item at the next meeting.

Website

Nothing to report.

CLC

Nothing to report.

The next meeting will be held on **Monday 9 April 2018**.

The meeting closed at 9.20 p.m.