



A very useful meeting had taken place with Nick Herbert MP in an attempt to progress the solution to the air quality problem in Cowfold. Mr Herbert agreed that he would meet with the Director of Highways & Transport to move the discussion forward with regard to the strategic lorry route map and signage. He would also be speaking to Highways England on the matter.

'Pete the Pond' had agreed to carry out work on the pond on Saturday 7 October 2017, the day of the 'Village Clean Up'.

Mrs Wright had sent an email to Knights Estate Agent asking them to request the owners of 2 Thornden to arrange for work to be carried out on the dead tree which was overhanging the footpath and road and was thought could be a danger to passers-by.

## **5. The Public**

Mrs Knight asked if anything could be done with regard to the lack of footpath leading to the Co-op. It was explained how the Council had been trying for a number of years to get a pavement installed and how it had taken around two years to get WSCC to agree to installing planters to alleviate the problem. It was suggested that Mrs Knight writes a letter addressed to WSCC and that she attempts to get as many concerned residents as possible to do the same. Mrs Wright said that she would assist with the process.

(JW)

Mr Chamberlin asked if anyone knew who was responsible for Church Path. Mrs Cutbush said that the History Society had been contacted and would be carrying out some research to attempt to determine ownership.

Mr Rolfe said that the playing field grass was not being cut as regularly as had been agreed and the stile on the footpath at the back of the churchyard was broken. Mrs Wright said that she would contact the contractors with regard to the grass cutting and identify the number of the footpath before reporting the stile to WSCC.

(JW)

Mr Berry reported on the following:

Cowfold road sign on Bolney Road in need of cleaning.  
Sussex Coaches taking over the Sunday bus service.  
Awaiting response from HDC with regard to vehicles leaving engines running.  
Planters outside Co-op need to be straightened up and pathway requires sweeping.

Mrs Wright said that she would ask Highways to clean the road sign, thank Sussex Coaches for taking over the Sunday service and speak to the Manager of the Co-op regarding the planters and road sweeping.

(JW)

## **6. District Councillor Report**

Nothing to report.

## **7. County Councillor Report**

Nothing to report.

## **8. Correspondence**

*WSALC* – Invitation to AGM and Autumn Conference to be held at The Lodge Hill Centre, Watersfield, Pulborough, RH20 1LZ on Wednesday 4 October 2017 commencing at 10.00am. Mr Martin offered to deputise for Mr Palling to attend the AGM with Mr Clark. Confirmation from both Councillors is required for attendance at the Conference as a booking form needs to be completed.

(BM/SC)

*Horsham District Age UK* - Request for donation of £300. It was agreed not to donate at this time but would put the information onto the website.

(JW)

*Cowfold Resident* – Complaint and various correspondence between the resident, HDC and WSCC regarding a gate that had been installed by the owner of 53 Acorn Avenue to the side of his property leading onto a public area. It was agreed to ask WSCC to request that this gate is removed.

(JW)

## **9. Accounts**

Nothing to report.

## **10. Cowfold Air Quality Committee Update**

See Agenda Item 4 Para.3.

The next meeting of the Cowfold Air Quality Committee meeting has been arranged for Wednesday 20 September 2017 at 10.00am in the Reading Room of the Village Hall.

## **11. Continuation & Funding of Neighbourhood Plan**

Considerable discussion took place on the pros and cons of continuing to produce a Neighbourhood Plan following which all Members in attendance voted in favour of continuing. It was also agreed that any shortfall in funding should be capped at £6,500 over the next two financial years. Mr Collins asked Mr Clark if he had confirmation in writing that any grants awarded to assist with the production of a plan would under no circumstances be required to be repaid. Mr Clark confirmed that he did have that assurance in writing.

## **12. Emergency Plan/Village Volunteers**

Mr Martin reminded everyone that the Village Clean-Up Day is taking place on Saturday 7 October 2017 and hoped to see as many Councillors there as possible. He also made a request for an additional budget of £200 to purchase equipment to help with the clean-up operation. All voted in favour of the request.

## **13. Newsletter**

Mrs Cutbush was congratulated on the work she had done to produce an excellent first issue of Cowfold News.

## **14. Pavilion**

Work was proceeding well. A cost update would be available for the next meeting.

## **15. Management of New Pavilion & Community Facility**

It was considered that there were several options open for discussion and, therefore, it was agreed that all Members should present their thoughts on the matter at the next meeting.

(ALL)

## **16. Representatives' Reports**

### **Planning**

Mr Collins presented the planning report for August 2017.

### **Finance**

Approval for payments was requested and agreed by all.

### **Open Spaces**

An invitation had been received from Saxon Weald to visit the new Alley Groves Housing development on Friday 22 September 2017. Mr Palling, Mr Martin, Mrs Martin and Mr Clary all expressed an interest in attending. Mr Palling, on behalf of the Parish Council, would also be presented with a cheque for £500 from Saxon Weald to be used to purchase a piece of equipment for the new Pavilion.

Mrs Wright said that she had requested a quotation from the grounds maintenance contractors for a one off cut of the hedge running along the edge of the Playing Field in Fairfield Cottages.

### **Footpaths**

Nothing to report.

### **Allotments**

Nothing to report.

### **Roads & Transport**

Nothing to report.

### **Streetlights**

Nothing to report.

### **HALC**

Nothing to report.

### **Village Hall**

Mrs Martin said that Mr Chamberlin was meeting with a resident who may be prepared to take over role of Treasurer. Councillors were urged to attend and/or promote the play "No Finer Life" being staged in the Village Hall on 24 September 2017.

### **Website**

Nothing to report.

### **CLC**

Nothing to report.

The next meeting will be held on **Monday 9 October 2017**.

The meeting closed at 9.10 p.m.