

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 13 March 2017 in the Village Hall**

<b>Present:</b>	Mr J Palling (JP) (Chairman)	Mr S Clark (SC)
	Mr C Collins (CC)	Mrs S Parsons (SP)
	Mrs E Precious (EP)	Mrs M Cutbush (MC)
	Mr T Clary (TC)	Mrs J Wright (JW) (Clerk)
	Mrs R Detnon (RD)	

Mr L Barnard – West Sussex County Councillor  
 Mr J Chowen – Horsham District Councillor  
 Alan Hall – South Downs Ballooning  
 Public: 2  
 Press: 0

Following a request to use the Playing Field for air balloon launches, Alan Hall had attended the meeting to answer questions from Councillors on the activity and how it may affect the village. It was agreed to ask Alan to forward a draft agreement for consideration before making a decision.

### **1. Apologies**

Apologies for absence were received from Mrs G Martin, Mr B Martin and Mr R Clarke.

### **2. Approval of the Minutes**

The Minutes of the meeting held on Monday 13 February 2017 were agreed by all as a true and correct record.

### **3. Declarations of Interest**

There were no declarations of interest with regard to any item on the Agenda.

### **4. Matters Arising**

Examples of the Parish magazine were tabled and Mrs Cutbush agreed to produce a draft newsletter to be discussed at the next meeting.

(MC)

The potholes on the A272 had been temporarily filled.

### **5. The Public**

Mr Brooke said that there had been a 40ft articulated lorry delivering to the Co-op at 10.35am. Mrs Wright said that she would speak to the Manager and ask when he would next be attending a Council meeting.

(JW)

Mr Chamberlin said that the road surface was breaking up again in St Peter's Close. Mrs Wright said that she would report the problem to WSCC Highways.

(JW)

## **6. District Councillor Report**

Mr Chowen reported on the following:

- HDC Budget
- Refuse Collection Changes
- Rural Car Parking Scheme
- Travellers & Gypsies Policy

## **7. County Councillor Report**

Mr Barnard reported on the following:

- Recent Bill Lucas presentation
- Council Tax Increase

## **8. Correspondence**

*Cowfold Horticultural Society* – Request for contribution towards the summer planting of baskets and containers. It was agreed to contribute £400 for the year 2017/18.

*WSSCC* - Public Rights of Way Matters. Mrs Wright said that she would forward the information to Mrs Precious.

(JW)

## **9. Accounts**

Nothing to report.

## **10. Cowfold Air Quality Committee Update**

No response had been received from Nick Herbert or Sir Nicholas Soames to date. The next Committee meeting was due to take place in April 2017

## **11. Neighbourhood Plan**

Due to the present uncertainty with regard to neighbourhood planning, Mr Clark said that there would be no major progress made in the short term. The next meeting was scheduled to take place on Thursday 16 March 2017.

## **12. Emergency Plan/Village Volunteers**

Nothing to report.

## **13. Pavilion**

A request had been received for a tender time extension. It was agreed to grant an extension of one week.

## **14. Representatives' Reports**

### **Planning**

Mr Collins read the planning report for February 2017.

### **Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

(1507)

Mrs Wright had received three quotations for carrying out grounds maintenance and grass cutting for the 2017/18 season. As the prices were variable Mrs Wright requested authorisation to investigate further and make a decision on which contractor to use as the contract would need to commence on 1 April 2017. This course of action was agreed.

(JW)

**Open Spaces**

Nothing to report.

**Pond Warden**

Nothing to report.

**Footpaths**

A problem was reported with a broken post in Eastlands Lane. Mr Precious was asked to identify the footpath number in order for it to be reported to WSCC to be dealt with on their next visit.

(JW)

(EP)

**Allotments**

Nothing to report.

**Roads & Transport**

Nothing to report.

**Streetlights**

Nothing to report.

**HALC**

Nothing to report.

**Village Hall**

Mr Chamberlin said that the Village Hall kitchen would be closed from 29 May 2017 for refitting.

Mr Precious said that the Village Hall Committee had offered to make a donation towards fitting out the new Pavilion of £5,000. As there was some confusion with regard to monies that may be held associated with the Pavilion and as no official response had been received to questions asked, it was agreed to wait until Mrs Martin was in attendance for a report on the meeting where the subject had been discussed.

It was agreed to arrange a separate meeting to discuss the future of the new Pavilion.

(JW)

**Website**

Nothing to report.

**CLC**

Nothing to report.

The next meeting will be held on **Monday 10 April 2017**.

The meeting closed at 9.03 p.m