

## Cowfold Parish Council

### Minutes of the Ordinary Meeting held on Monday 12 December 2016 in the Village Hall

**Present:** Mr J Palling (JP) (Chairman)                      Mr T Clary (TC)  
Mrs E Precious (EP)    Mrs M Cutbush (MC)  
Mr S Clark (SC)    Mrs J Wright (JW) (Clerk)

Mr L Barnard – West Sussex County Councillor

Mr J Chowen – Horsham District Councillor

Public: 8

Press: 0

Emma Edwards from Horsham Matters who had been booked to speak on Community Youth Work had been cancelled due to apologies for absence being received from five Councillors.

#### **1. Apologies**

Apologies for absence were received from Mrs S Parsons, Mr B Martin, Mrs G Martin, Mr C Collins, Mrs R Detnon and Mr R Clarke.

#### **2. Approval of the Minutes**

The Minutes of the meeting held on Monday 14 November 2016 were agreed by all as a true and correct record.

#### **3. Declarations of Interest**

There were no declarations of interest with regard to any item on the Agenda.

#### **4. Matters Arising**

All correspondence regarding HDC's car park proposals had been sent to Mr Barnard followed by a telephone call informing him of the Parish Council's dissatisfaction with the way in which HDC had conducted the whole procedure which resulted in Mr Barnard asking for Cowfold to be removed from the scheme. Confirmation of this had been asked for and received. Mr Barnard was thanked for his efforts.

The Manager and Area Manager of the Co-op were not able to attend the meeting but would be in attendance at the January 2017 meeting.

Mrs Wright had invited Chris Stark to a Council meeting but had not yet received a response.

Mrs Wright had sent a letter to the Air Quality Committee asking for 'Unsuitable for HGV's' road signs to be installed. An unsatisfactory response had been received and, therefore, it was agreed that Mr Clark would endeavour to obtain some more positive action by writing to the Leader of WSCC, Nick Herbert, Nicholas Soames, Henry Smith etc.

(SC)

(1495)

Mr Clark had still to contact the environmental law group ClientEarth who are challenging the government's pollution plan.

(SC)

Mr Collins still had an action to arrange a date to hold a Finance Committee meeting to discuss the budget for 2017/18.

(CC)

## **5. The Public**

Nothing to report.

## **6. District Councillor Report**

Mr Chowen reported on the following:

- Green Waste Bin increased charges
- New arrangements for fortnightly refuse bin collection from 2018

## **7. County Councillor Report**

Mr Barnard reported on the following:

- Proposed increased budget for adult care
- Henfield Neighbourhood Plan rejection
- WSCC Highways problems

## **8. Correspondence**

*Gladman Developments Limited:* Land off Bolney Road, Cowfold. Request to meet with the Parish Council. Following considerable discussion including input from both District and County Councillor, it was agreed not to hold a meeting with Gladman until the public consultation had taken place.

*Alan Hall, South Downs Ballooning* - Request to use the Playing Field to launch a hot air balloon in the summer of 2017. After some discussion, it was agreed to ask for more specific information.

(JW)

## **9. Accounts**

Nothing to report.

## **10. Cowfold Air Quality**

The next Cowfold Air Quality meeting will be held on Tuesday 17 January 2017.

## **11. Neighbourhood Plan**

Mr Clark and Mr Clary suggested that no further work be carried out on formulating a neighbourhood plan until the new HDC Officer who had taken over responsibility for neighbourhood planning had carried out his roadshows in January 2017.

## **12. Skateboard Park**

The remaining piece of equipment had now been installed. Mr Chamberlin said that he would obtain a quotation to paint the equipment.

**13. Emergency Plan/Village Volunteers**

Nothing to report.

**14. Pavilion**

An unexpected and unaccounted for proposal had been received through Doug Edwards for consultancy services relating to a heating system and water supply. It was agreed that a meeting of the Pavilion Refurbishment Committee should be held as soon as possible. The Reading Room had been provisionally booked for Wednesday 21 December 2017 at 7.30pm.

**15. Representatives' Reports**

**Planning**

As Mr Collins was not in attendance there was nothing to report.

**Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

**Open Spaces**

It had been reported that a vehicle had reversed into the fence at Potters Green. Mrs Cutbush said that she would find out what damage had been done.

(MC)

**Pond Warden**

Nothing to report.

**Footpaths**

Nothing to report.

**Allotments**

Nothing to report.

**Roads & Transport**

Nothing to report.

**Streetlights**

Nothing to report.

**HALC**

Mrs Wright and Mr Clary had attended the HDC/HALC Annual meeting which took place on Monday 21 November 2016.

**Village Hall**

Nothing to report.

**Website**

Nothing to report.

**CLC**

Nothing to report.

The next meeting will be held on **Monday 9 January 2017.**

The meeting closed at 8.45 p.m