

## Cowfold Parish Council

### Minutes of the Ordinary Meeting held on Monday 8 August 2016 in the Village Hall

<b>Present:</b>	Mr J Palling (JP) (Chairman)	Mr B Martin (BM)
	Mr C Collins (CC)	Mr S Clark (SC)
	Mrs E Precious (EP)	Mr T Clary (TC)
	Mrs G Martin (GM)	Mrs J Wright (JW) (Clerk)

Mr L Barnard – West Sussex County Councillor

Public: 4

Press: 0

Members of the Cowfold Safer Roads Committee updated the meeting on the progress made with regard to installing gates at all four entrances to the village. Mrs Wright had involved Tim Boxall from WSCC Highways who had confirmed the positioning of the gates and obtained all necessary authorisations to go ahead. A cheque in the sum of £2,400 was handed over to the Council who would now take over the responsibility of completing the project.

#### 1. Apologies

Apologies for absence were received from Mr J Chowen and Mr R Clarke.

#### 2. Approval of the Minutes

The Minutes of the meeting held on Monday 11 July 2016 were agreed by all as a true and correct record.

#### 3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

#### 4. Matters Arising

Mrs Wright had identified the properties causing problems with overgrown vegetation in Thornden and will write to the occupants asking them to carry out the work necessary to ensure that the footpath is kept clear.

Mrs Wright had written to Horsham District Council Planning department confirming ownership of the Kicking Field. However, the owner of 53 Acorn Avenue had decided not to continue with a planning application to extend his garden into it.

With regard to an updated quotation for manufacture of the skateboard park equipment, Mr Chamberlin said that it was not possible at the moment as the design was constantly changing but assured the Council that the project would not exceed the agreed budget of £6,000.

Mrs Wright had displayed an Agenda on the noticeboards detailing the planning application to be discussed at the next Planning Committee meeting which it was agreed would now take place following the monthly Parish Council meeting commencing at

9.00pm.

## **5. The Public**

Mr Berry commented on congestion caused by road works being carried out at the front of Palmerston House and also on the weeds which made the village look untidy also at the front of the building. Mrs Wright said that she would contact whoever was responsible for the upkeep of the property.

(JW)

Mr Berry also commented on the continuing lack of cleanliness of the outside of the Co-op building.

Mr Chamberlin commented on the Henfield Neighbourhood Plan being subjected to a Judicial Review with the intention of the plan being quashed.

Following a recent issue, Mr Chamberlin asked that anyone making a booking for use of the Village Hall or the Pavilion ensures that they are not double booking the facility. Mrs Wright also reminded the Councillors that no Parish Council funds should be committed without prior authorisation at a Council meeting.

## **6. District Councillor Report**

Nothing to report.

## **7. County Councillor Report**

Mr Barnard reported on the following:

- Further WSCC cut-backs
- End of 3 in 1 Card in December 2016
- Household Waste Site Changes.

Mrs Martin commented on the I Love West Sussex application which used to be extremely effective and now appeared to be giving false information. Mr Barnard agreed to investigate the problems currently being experienced.

(LB)

## **8. Correspondence**

*Horsham District Council* – Request for dates to hold a meeting to discuss the results of the parking survey carried out during the summer in the rural car parks. Mr Martin and Mrs Wright expressed an interest in attending the meeting and it was agreed that Mr Martin would suggest two available dates in early/mid-September.

(BM)

*Horsham District Council* – Summary of the feedback received from Parish Councils and District Councillors following the Working Better Together Survey. It was agreed to circulate this document to all Members.

(JW)

## **9. Accounts**

Nothing to report.

### **10. Neighbourhood Plan**

Mr Clark updated the Members on the progress made to date on the Cowfold Neighbourhood Plan the continuation of which would be dependent on receiving the recently applied for grants.

### **11. Skateboard Park**

Mr Chamberlin said that following some input from a prospective user of the skateboard park the equipment had been redesigned and it was hoped that it could start to be installed in the next ten days. The equipment once installed would need volunteers to paint it.

### **12. Emergency Plan/Village Volunteers**

Mr Martin said that necessary information was in the process of being collected and that the plan was currently a work in progress.

### **13. Pavilion**

Preliminary work was in progress as planned.

### **14. Representatives' Reports**

#### **Planning**

Nothing to report.

#### **Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

#### **Open Spaces**

Mrs Wright read the report written by the Police Crime Prevention Officer following a meeting with him attended by Mrs Wright and Mrs Precious to discuss the problems regarding humans fouling around the Kicking Wall and Pavilion areas and the ongoing dog fouling problem. It was agreed not to proceed with a CCTV system at the present time as it was perceived by the Police to be a poor deterrent but may be considered further following the rebuild of the Pavilion.

It was agreed to consider moving the Kicking Wall to another area of the field but only following discussions with the family of the resident in whose memory it was originally erected. Mrs Wright said that she would try to find a contact of a family member.

(JW)

Mr Martin commented on the highly successful National Garden Scheme event held in the village when three residents had opened their gardens which together with refreshments available in the church grounds had attracted in the region of 400 people. It was agreed to write to the owners of the gardens congratulating them on the success and the amount of money that had been raised for charity.

(JW)

It was also agreed to write to the Horticultural Society to congratulate them on the village hanging baskets and containers which were considered to be outstanding this year.

(JW)

**Pond Warden**

Nothing to report.

**Footpaths**

Mrs Precious reported on two footpaths that needed to be reported due to overgrown vegetation which were No's 1744 and 1746. Mrs Wright said that she would contact WSCC.

(JW)

**Allotments**

Nothing to report.

**Roads & Transport**

Nothing to report.

**Streetlights**

Nothing to report.

**HALC**

Nothing to report.

**Village Hall**

Mrs Martin had attended the recent Village Hall Management Committee meeting where the recent and future Village Hall refurbishment had been discussed.

The Committee had raised concerns regarding possible conflict with regard to bookings after the new Pavilion had been built and requested that they be updated on the progress of the new Pavilion and any future plans that there may be to change the management arrangements.

**Website**

Nothing to report.

**CLC**

Nothing to report.

The next meeting will be held on **Monday 12 September 2016.**

The meeting closed at 8.55 p.m