

Cowfold Parish Council
Minutes of the Ordinary Meeting held on Monday 13 June 2016 in the Village Hall

Present: Mr J Palling (JP) (Chairman) Mrs J Wright (JW) (Clerk)
 Mr S Clark (SC)
 Mr T Clary (TC)

Mr L Barnard – West Sussex County Councillor

Mr R Clarke – Horsham District Councillor

Public: 2

Press: 0

1. Apologies

Apologies for absence were received from Mr C Collins, Mr B Martin, Mrs G Martin, Mrs E Precious and Mr J Chowen.

2. Approval of the Minutes

The Minutes of the AGM held on Monday 9 May 2016 were agreed by all as a true and correct record:

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

Discussions between Mr Palling and Chris Stark from WSCC Highways regarding the installation of bollards outside the Co-op were ongoing.

The overgrown footpath at Little Brook had been reported to WSCC.

Mrs Wright had liaised with Mr Dittmer with regard to progressing the installation of village gates.

Mrs Wright had investigated the possibility of installing CCTV cameras on the Playing Field and was currently awaiting a call from the Horsham District Council Safety Officer. Further information would be reported at the July Council meeting.

(JW)

The information on the New Horizons Appeal Fair and the request for a donation from Homestart had been put onto the Parish Council website.

Mr Clark said that a stall had been booked to advertise the Neighbourhood Plan at the Cowfold Festival. He made a request for funds to be made available to pay for items such as the stall, banners, printing etc. Mrs Wright said that because other Members of the Council would be required to be present to authorise this, Mr Clark said that he would send an email to all Members outlining the request and if a positive response was

received would ask for an Extraordinary Meeting to be called to agree to fund this event.

5. The Public

Mr Brooke once again commented on the problems at the Co-op. It was agreed to ask the new Manager to attend the next Council meeting.

(JW)

Mr Brooke also commented on the commercial vehicles that were being parked on a regular basis in the car park.

6. District Councillor Report

Mr Clarke reported on the following issues:

- HDC Annual Council meeting
- New HDC Chairman
- Broadbridge Heath Leisure Centre progress.

7. County Councillor Report

Mr Barnard reported on the following issues:

- Re-election of Police and Crime Commissioner
- Possible CLC Grant Reductions
- Budget Cuts for Democratic Services of £153,000.
- Cowfold Air Quality meeting on 14 June 2016.

8. Correspondence

Victor Gladwish – Complaints regarding overgrown vegetation on the footpath between 19 and 21 Thornden. Cars being parked blocking the footpath at No.19 and the problems with Thornden and Brook Hill being used as a racetrack. Mrs Wright said that she would investigate the problems between No's 19 and 21 Thornden and Mr Clark said that he would speak to Chris Stark at the Air Quality meeting with regard to possible traffic calming measures on Brook Hill.

(JW/SC)

HDC – Rural Car Parking Proposals: Information regarding a survey to be carried out on all HDC owned car parks to determine their future. Noted.

HDC – Opportunity to suggest a name for a new road in the new housing development. It was agreed that as the road will be an extension of Alley Groves that it should be called 'Alley Groves'.

PCC of Cowfold – Letter of thanks for the Parish Council's donation towards the upkeep of the burial ground and the clock winding.

Age UK – Request for donation. It was agreed that the Parish Council do not have funds available for this purpose but did agree to put the information onto the Parish Council website.

(JW)

St. Peter's Primary School - Email thanking the Parish Council for providing every child with a coin commemorating the Queen's 90th Birthday.

9. 2015/16 Annual Accounts

Mrs Wright had circulated the Parish Council Statement of Control to all Members. A resolution was passed to adopt this procedure.

Copies of the 2015/16 Annual Accounts were tabled, agreed by all and signed by the Chairman.

10. Neighbourhood Plan

Please see Item 4 Matters Arising.

11. Skateboard Park

Mr Chamberlin had sent an email outlining the cost of equipping the skateboard park. It was agreed to initially purchase 1 x 2400mm quarter pipe at a cost of £718 excl. VAT.

12. Emergency Plan/Village Volunteers

Nothing to report.

13. Pavilion

A decision on the planning application should be made sometime in July.

It was agreed to deliver the leaflet updating progress and detailing the possible effect on Council Tax to every property in Cowfold. Mrs Wright said that she would circulate a list of roads to include the names of Members required to assist with delivery.

(JW)

14. Representatives' Reports

Planning

Mr Collins had circulated the June Planning Report which Mr Palling read out.

Finance

Approval of the tabled cheques for signature was requested and agreed by all.

Mr Palling asked Mrs Wright to investigate the possibility of changing to a bank offering a better rate of interest than is currently being received from Lloyds.

(JW)

Open Spaces

It was agreed to accept the quotation from Shaun Stevens to replace the post and rail fencing on the playing field at a cost of £230.

Pond Warden

Nothing to report.

Footpaths

Nothing to report.

Allotments

Mrs Wright reported on some allotments that were not being worked and it was agreed that if necessary the tenants would be given notice to vacate their plot.

Roads & Transport

Nothing to report.

Streetlights

Nothing to report.

HALC

Nothing to report.

Village Hall

Nothing to report.

Website

Nothing to report.

CLC

Nothing to report.

The next meeting will be held on **Monday 11 July 2016**.

The meeting closed at 9.00 p.m