

## **Cowfold Parish Council**

### **Minutes of the Ordinary Meeting held on Monday 8 December 2014 in the Village Hall**

**Present:** Mr V Allmond (VA) (Chairman)                      Mrs E Precious (EP)  
Mrs S Lucas (SL)    Mr J Palling (JP)  
Mrs M Chamberlin (MC)    Mrs J Wright (JW) (Clerk)

Mr L Barnard – West Sussex County Councillor  
Mr J Chowen – Horsham District Councillor  
Public: 8  
Press: 0

#### **1. Apologies**

Apologies for absence were received from Mr C Collins (CC) and Mr R Clarke (RC).

#### **2. Approval of the Minutes**

The Minutes of the meeting held on Monday 10 November 2014 were agreed by all as a true and correct record.

#### **3. Declarations of Interest**

There were no declarations of interest with regard to any item on the Agenda.

#### **4. Matters Arising**

No information from Mr Chowen regarding the SHLAA discrepancies had yet been received.

(JC)

Mrs Wright had received a response from HDC to her request for information on the cost of installing an additional dog bin in Henfield Road. The cost would be £343.92 excl. VAT plus an installation charge of £40. There was also a requirement for the bin not to be within 10 metres of a residential property and preferably out of plain sight from the view of residents. It was, therefore, agreed that siting a bin in Henfield Road would not be feasible due to the cost and the conditions which could not be met.

Mrs Wright had asked for the gutters to be cleared and had received confirmation that the request had been passed to the street cleaning department.

Tim Boxall had been made aware of the loose drain covers in Bolney Road and had asked for the work to be carried out.

Tim Boxall said that the Social Committee could have the cones that had been left by the contractors following the resurfacing work done in Fairfield Cottages.

It had been arranged for the advertisement calling for expressions of interest regarding the refurbishment of the Pavilion to be shown in the next issue of the West Sussex County Times.

It was determined that the area outside the Lychgate should be maintained under the contract with Enterprise and, therefore, Mrs Wright spoke to them asking them to make sure that the area is included.

Mrs Wright had accepted the quote from 'Pete the Pond' to carry out the required work on the Acorn Avenue pond.

Mr Allmond had reported the faulty streetlight outside 8 Acorn Avenue.

## **5. The Public**

The Manager of the Co-op store said that they were looking at doubling the size of the car park, the cutting of the hedge was being arranged and that they intended to have a collection over the Christmas period in aid of the Skateboard Park.

Mr Barnard was asked about the progress being made to install posts and make a pathway outside the Co-op. Mr Barnard said that he would speak to Tim Boxall and the Head of Highways regarding any progress that was being made especially with regard to a visit from the Safety Officer.

(LB)

Mr Rolfe said that the power cable pole outside 4 Huntscroft Gardens was in need of some attention. Mrs Wright said that she would contact Tim Boxall.

(JW)

Mr Hughes said that a number of ditches and culverts had been damaged and become blocked in Kent Street. Peter Smith at West Sussex County Council said that funding may be available through the Operation Watershed Scheme but would need an organisation to apply for it. It was agreed that if the affected residents from Kent Street made all enquiries and obtained quotations for the work to be carried out, the Parish Council would submit the application on the resident's behalf.

Mr Chamberlin wanted confirmation on the ownership of the ballstop netting as it was being stored in the Pavilion and was in the way. It was confirmed that it was the property of the Football Club.

## **District Councillor Report**

Mr Chowen reported on the following issues:

- Crematorium Appeal
- HDC Strategic Plan
- HDC Move

## 7. County Councillor Report

Mr Barnard reported on the following issues:

- WSCC Budget Cuts
- Fire Brigade Union 24 Hour Strike 9 December 2014
- Gatwick Plans
- Plastic Bottle Recycling
- Waste Structure

## 8. Correspondence

*Paul Carugati* – Resignation. Noted.

*Ann Walker* – Resignation. Noted.

*Janine Creaye* – Noise from flight path changes. It was agreed to forward the message to Lionel Barnard.

(JW)

*Fred Turok* – Kent Street flooding problems. Dealt with under 'Public' Agenda item.

*Julie Green, PCSO* – November report. It was agreed to write to the Chief Inspector expressing concerns that Cowfold very rarely have a PCSO presence due to her being on foot and not able to get to the village.

(JW)

*WSCC* – Management of the Public Rights of Way in West Sussex. Information and request to submit paths considered to be priority for clearance. Mrs Precious said that she would compile a list for submission.

(EP)

## 9. Public Toilets

Mr Marsden reported on his investigations to date and said that he would continue his research into installing and funding a public toilet and report his findings at the monthly Parish Council meetings.

## 10. Dog Fouling

Mr Rolfe said that people were discarding bags in all sorts of places including hedges and residents gardens. Dog fouling was, in fact, extremely bad at the present time and he asked if a leaflet could be produced to be delivered to every property. This request was agreed by the Members and Mr Rolfe offered to draft a leaflet and give it to Mrs Wright to amend if necessary and make copies.

(JW)

## 11. Skateboard Park

It was unlikely that the basketball area could be extended for less than £7,500 and, therefore, Mr Allmond said that he would bring up the subject of funding at the annual finance meeting.

(VA)

## 12. Pavilion

Nothing to report.

### **13. Representatives' Reports**

#### **Planning**

Mr Allmond read the Planning Report for December 2014.

#### **Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

#### **Open Spaces**

Nothing to report.

#### **Pond Warden**

Nothing to report.

#### **Footpaths**

It was reported that the hedge at the Post Office Twitten was overgrown again. Mrs Wright agreed to report the problem to Saxon Weald. (JW)

#### **Allotments**

Nothing to report.

#### **Roads & Transport**

Mrs Wright said that she would report the overhanging branches outside 4 Alley Groves to WSCC. (JW)

#### **Streetlights**

Mr Allmond said that he would report the faulty light on the traffic island in Bolney Road. (VA)

#### **Health Care & Social Services**

Nothing to report.

#### **HDALC**

The next meeting date is to be advised.

#### **Village Hall**

The next meeting will be held on Thursday 15 January 2015.

#### **School Governors**

Nothing to report.

#### **Website**

Nothing to report.

#### **CLC**

The next meeting is to be held on Wednesday 4 March 2015.

The next meeting will be held on Monday 12 January 2015.

The meeting closed at 9.15 p.m.