

## Cowfold Parish Council

### Minutes of the Ordinary Meeting held on Monday 8 September 2014 in the Village Hall

**Present:** Mr V Allmond (VA) (Chairman)                      Mr P Carugati (PC)  
Mrs S Lucas (SL)    Ms A Walker (AW)  
Mrs M Chamberlin (MC)    Mr C Collins (CC)  
Mr J Palling (JP)    Mrs J Wright (JW) (Clerk)

Mr R Clarke – Horsham District Councillor  
Mr L Barnard – West Sussex County Councillor  
Public: 6  
Press: 0

#### 1. Apologies

Apologies for absence were received from Mrs E Precious (EP) and Mr J Chowen (JC).

#### 2. Approval of the Minutes

The Minutes of the meeting held on Monday 11 August 2014 were agreed by all as a true and correct record.

#### 3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

#### 4. Matters Arising

Mrs Wright had contacted Karen Grisley at HDC with regard to the problem of dog fouling and was told that on the spot fines were no longer issued but she would put up more signs throughout the village.

Mrs Wright had left a message with Mr Rooney's PA regarding the fence at the Post Office Twitten but she had not returned the call. Mrs Wright said that she would contact Mr Rooney's office again. (JW)

No information had been received to date from Mr Chowen regarding the SHLAA discrepancies. (JC)

Monday 22 September 2014 had been confirmed for a Strategic Planning Officer from Horsham District Council to attend a public meeting. The meeting will be held in the Pavilion starting at 7.30pm.

Mrs Wright had contacted WSCC and Horsham District Council regarding responsibility for the tree between No's 48 and 50 Acorn Avenue that was in need of attention. Both parties said that the land was not owned or controlled by them and it was inconclusive from the image received from the Land Registry whose land the tree sits in. It was suggested by HDC that the residents of the two properties would need to resolve the

issue between themselves.

The Pavilion area and Kicking Wall had been disinfected again.

The waste bins had now been moved from the old Co-op site to the new one.

The Fire Brigade union strike dates had been put on the website.

With regard to faster broadband, Mr Barnard had found out that Cowfold was on the BT list to be surveyed but would probably not be until 2015.

Mr Allmond had responded to the request from HDC to supply details of the number and type of defibrillators etc. currently in the village. However, Mr Carugati said that the equipment had not been moved to the new Co-op site and said that he would speak to the manager to ask if it would be installed at the new store.

(PC)

Mrs Wright had responded to Sharon Awcock's message that had been received on 4 August.

Mr Carugati and Ms Walker had been contacted by Nicky Ernest, an Albourne Parish Councillor regarding the inter parish group that had been set up to discuss the proposed Mayfield development. The next meeting had been moved from 23 September to the 30 September and both Mr Carugati and Ms Walker would be attending this meeting on behalf of the Parish Council.

(PC/AW)

Mrs Wright had asked Shaun Stevens to look at the Scout Hut Gate with a view to carrying out any necessary repairs.

Mrs Wright had written to Anthony Parsons, Manager of the Football Club regarding the verbal complaint received by one of the Councillors. Anthony was unaware of the incidents complained about and it was agreed to ask residents encountering problems with football or any other problems to write to the Parish Council with times and dates of any incidents in order that the correct individuals can be approached.

With regard to the ballstop netting, it was agreed that this was now the property of Cowfold Football Club and the Parish Council were expecting it to be in place permanently.

## **5. The Public**

Mr Rolfe said that the Play Area was in need of more wood chippings. It was agreed to order as much as was necessary.

(JW)

Mr Rolfe asked if the Co-op could be asked to put out cones when lorries were delivering.

(1380)

A Fairfield Cottages resident said that the Rowan Tree at the end of the road was blocking visibility to the A272. It was agreed to contact HDC and ask them to carry out any necessary work.

(JW)

A Godmans Court resident complained about buses parking outside, leaving their engines running for four minutes creating unnecessary noise and pollution. It was agreed to write to the bus companies asking them to turn off their engines or choose another resting place.

(JW)

The same resident complained about the motorcycles speeding and creating noise on the A281 mainly at the weekends. Mrs Wright said that she would speak to the PCSO about it.

(JW)

### **District Councillor Report**

Mr Clarke reported on recycling issues especially with regard to the wrong items being placed in the blue recycling bin. It was agreed to list the permitted recycling items on the website.

(JW)

### **7. County Councillor Report**

Mr Barnard reported on the following issues:

- Matters regarding the resignation of the Chief Operations Officer
- Faster Broadband
- Recycling
- A27 Improvements.

### **8. Correspondence**

*David Precious* – Permission from the Parish Council to allow a ladies football team to play on the playing field. No objections were raised.

*St Catherine's Hospice* – Notification of The New Horizons Appeal Autumn Gift Fair at Knepp Castle on Wednesday 17 September from 6.30pm to 9pm. The notification will be put on the website.

*Charlene Parsons, PCSO* – September report. Noted.

*Jim Tarzey, Pegasus* – Update information on the status of the proposed development at the Coach House planning application. Noted.

*Aeron Rees, HDC* – Response to Mr Allmond's email regarding two sites included in the SHLAA, the Glebe Field and the tract of land stretching from the north of the A272 and the East of the A281. Noted.

*Roger Clarke, District Councillor* – Concerns from a resident of Sunbury Cross regarding the brambles overgrowing the pavement going north on Brook Hill between Thornden and the Old Vicarage. Mr Barnard said that he would investigate the problem.

(LB)

### **9. Traffic Problems at the Co-op**

As expected and commented upon by residents as well as the Parish Council there are serious traffic problems occurring at the new Co-op site. Considerable discussion took place on the subject and the Co-op District Manager had now been made aware of all the issues. West Sussex County Council and Horsham District Council had been made aware of the likely problems before the store opened but had not been concerned. These problems were likely to worsen if the proposed housing development is allowed to go ahead.

One of the residents had contacted the West Sussex County Times on the subject and it was suggested that The Argus and Mid Sussex Times should also be contacted. The resident was also intending to contact the Police Commissioner, Sussex Safer Roads and Lisa Hawton, Environmental Protection Officer at HDC.

Mr Carugati had spoken to Jackie Evans, a Co-op call centre operator with a view to making an appointment to meet with the Area Manager.

(PC)

### **10. Skateboard Park**

The quotation to extend the basketball area had not yet been received.

Mr Carugati said that he would speak to the members of the Fete Committee regarding the possibility of making a donation towards the skateboard park.

(PC)

### **11. Pavilion**

The Football Club had asked for a new back door to be fitted on the Pavilion as at present they have to let opposing teams through the club's changing rooms which is deemed to be unacceptable according to Sussex Football League rules.

Mr Chamberlin said that the Village Hall Trustees were not responsible for the maintenance of the Pavilion and that this had been agreed and Minuted when the management of the Pavilion was passed to them and, therefore, they were not responsible for replacing the door. Mrs Wright said that she would try to locate the Minutes thought to be around the years 1991, 1992 or 1993 to determine the agreed arrangement.

(JW)

In the meantime Mr Chamberlin said that he would provide the last three years of the Pavilion's accounts which were required for funding applications and which Mrs Wright had been requesting for some time.

### **12. Representatives' Reports**

#### **Planning**

Mr Allmond read the Planning Report for September 2014.

**Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

**Open Spaces**

Mr Carugati asked if Robin Lackford could put his banner on the Playing Field fence during Goodwood Revival. No objections were raised to this request.

Mrs Wright agreed to ask the Cowfold Safer Roads Committee to reattach their banner to the fence as it was looking untidy.

(JW)

**Pond Warden**

It was agreed to ask Pete the Pond to inspect the pond to see if any work was required at the present time.

(JW)

**Footpaths**

Nothing to report.

**Allotments**

Nothing to report.

**Roads & Transport**

Mr Carugati asked if the traffic islands could be cleared of rubbish. Mrs Wright said that she would report the problem.

(JW)

**Streetlights**

Mr Allmond said that he would report the faulty streetlight in the Acorn Avenue play area and the light in Alley Groves that was being obscured by vegetation.

(VA)

**Health Care & Social Services**

Nothing to report.

**HDALC**

The next meeting is to be held on Thursday 18 September 2014.

**Village Hall**

The next meeting is to be held on Thursday 16 October 2014.

**School Governors**

Nothing to report.

**Website**

Nothing to report.

**CLC**

The next meeting is to be held on Wednesday 17 September 2014.

The next meeting will be held on Monday 13 October 2014.

The meeting closed at 9.25 p.m.