

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 14 July 2014 in the Village Hall**

**Present:** Mr V Allmond (VA) (Chairman)                      Mr J Palling (JP)  
Mrs S Lucas (SL)    Mr P Carugati (PC) (P/T)  
Mrs M Chamberlin (MC)    Ms A Walker (AW) (P/T)  
Mrs E Precious (EP)    Mrs J Wright (JW) (Clerk)

Mr J Chowen – Horsham District Councillor

Mr R Clarke – Horsham District Councillor

Public: 11

Press: 0

**1. Apologies**

Apologies for absence were received from Mr L Barnard (LB) and Mr C Collins (CC).

**2. Approval of the Minutes**

The Minutes of the meeting held on Monday 9 June 2014 were agreed by all as a true and correct record.

**3. Declarations of Interest**

There were no declarations of interest with regard to any item on the Agenda.

**4. Matters Arising**

With regard to replacing a sign at the Acorn Avenue play area, Mrs Wright had found a company in Horsham and was going to visit them.

(JW)

Mrs Wright had written to the occupiers of Capons Farm to ask if they were responsible for the fallen tree branch at Bakers Shaw.

The revised Coach House development plans had not been received.

Mrs Wright said that she would be receiving a key to the post at the Scout Hut from Ellen Barker.

Mrs Wright had spoken to the Clerk of West Grinstead Parish Council regarding the proposed new Gatwick flight paths. Although no-one in the parish had complained the item was to be put on the Agenda for discussion at the next Council meeting.

Mrs Wright had made contact with all parties involved in the request to play football on the Playing Field on a Sunday and they were all now speaking to each other. It, therefore, appears that there will be a ladies team and a 16-24 year old team the members of which live in the village playing on a Sunday throughout the football season.

The bus timetable had already been removed from the bus shelter. It was agreed to ask Tesco if it would be possible to insert a timetable indicating the time of the buses that run to Tesco at Broadbridge Heath.

(JW)

Mr Allmond had reported the streetlights in Fairfield Cottages and Alley Groves that were being covered by tree branches.

The article on the possible demise of the Parish Council was ready for printing.

## **5. The Public**

Mr Rolfe said that the bench outside the Pavilion was in need of repair and that the bench on the roadside nearest to the Pavilion needed to be removed. Mrs Wright said that she would ask Shaun Stevens to look at them with a view to carrying out any necessary repair or removal.

(JW)

Mr Rolfe also reported on the overgrown footpath on Brook Hill, however, this had already been reported to WSCC Highways.

Mr Rolfe also asked if it would be possible to get the mobile skatepark for the summer holidays. Mr Carugati said that he thought that HDC no longer had the equipment as he had tried to get it for the fete. Mrs Wright said that she would contact HDC for confirmation.

(JW)

Mr Twitchen asked if the diversion signs could be removed. Mrs Wright said that she had received a complaint on the same subject as they were making the village look messy. It was agreed to speak to the Highways Agency and WSCC Highways to ask them to remove any signs that were no longer necessary.

(JW)

Mr Twitchen also asked if we could ask for the roads to be swept. Mrs Wright said that she would ask when the road sweepers were scheduled to visit Cowfold.

(JW)

It was reported that dog fouling was still a major problem. It was agreed to contact the dog warden to ask for advice.

(JW)

It was reported that vans were being parked on the grass verge outside the Coach House. It was agreed to write to Evolve, Co-op, Pegasus and HDC regarding the problem.

(JW)

Mr Chamberlin said that he was still waiting for Landbuild to start work on the drainage problem outside the Village Hall.

Mr Chamberlin also asked if a process could be set up to collect monies from residents in St Peter's Close to pay for replacement posts after they had been installed on the grass verges. Mrs Wright said that the installation, maintenance and replacement of posts was intended to be an agreement between residents and WSCC Highways and,

therefore, should not involve the Parish Council. However, Mr Allmond asked Mr Chamberlin to produce a note on his request which could then be considered by the Council.

It was reported that the fence running along the side of the Post Office Twitten was in need of attention again. Mrs Wright said that she would contact the owners.

(JW)

### **District Councillor Report**

Mr Chowen reported on the following issues:

- The new Broadbridge Heath Centre
- HDC Planning Strategy

Mr Allmond asked why the SHLAA had been amended without reference or notification to the Parish Council. Mr Chowen said that he did not know but would investigate and report back.

(JC)

Mr Allmond asked if Mr Chowen could arrange for a Strategic Planning Officer to attend a public meeting to explain the current procedure. A date of Monday 22 September 2014 was suggested. Mr Chowen said that he would try and arrange it.

(JC)

### **7. County Councillor Report**

Nothing to report.

### **8. Correspondence**

*Sussex Building Control* – New Pavilion inspection stages required. Noted.

*Friends of Fit Fields in Trust* – Membership renewal. It was agreed not renew membership.

*Charlene Parsons, PCSO* – Report for June 2014. There had been three reported burglaries in the month. Noted.

*Cali Sparks, WSCC* – Tactile Pedestrian Crossings – request for sites and supporting information. It was agreed to ask WSCC to repair the crossings that we already have.

(JW)

### **9. Co-option of New Members**

Mr Paul Carugati and Ms Ann Walker were co-opted onto the Council proposed by Mrs Lucas, seconded by Mr Palling and agreed by all. Mr Carugati and Ms Walker were welcomed by the Chairman and they joined the meeting.

### **10. Gatwick Flight Paths**

Residents from the A272 and from Moatfield Lane were at the meeting to ask if the Council could do anything about the apparent change of flight paths. Both residents had written to Gatwick only to be told that nothing had changed when quite clearly it has. After considerable discussion it was agreed to respond to the consultation opposing it and to make people aware that it is worth expressing their concerns by putting a note on the website and delivering a copy to each property in the village.

(JW)

### 11. Skateboard Park

Mr Chamberlin questioned the amount of funds currently held by the Council for the installation of a skateboard park. Mrs Wright said that there was £3,565 made up as follows:

		£
March 2012	Saxon Weald	500
April 2012	Saxon Weald	2,000
August 2012	Kid's Stall at Fete	65
November 2012	Robin Lackford	100
November 2012	Jubilee Event	<u>1,000</u>
		3,665
Less:	CAD Drawings	<u>100</u>
Total:		<b><u>3,565</u></b>

As minuted at the last meeting, the subject is to be discussed when the outcome of the application submitted to The Peoples Millions is known.

### 12. Pavilion

Mrs Precious said that the barbeque at the fete has raised a sum of £987 towards the new Pavilion fund.

### 13. Representatives' Reports

#### Planning

Mr Allmond read the Planning Report for July 2014.

#### Finance

Mrs Wright said that her printer had finally met its demise and, therefore, would need a new one; this had been budgeted for in 2012. As the printer would be used for personal use as well as Council use, Mrs Wright asked for two thirds of the cost to be paid by the Council. A sum of £150 was agreed by all.

#### Open Spaces

Mrs Wright said that there was a tree between No's.48 and 50 Acorn Avenue that was in need of attention. It was agreed to contact HDC and WSCC to determine who is responsible for it.

(JW)

#### Pond Warden

Nothing to report.

#### Footpaths

Although notification had been received that the footpaths had been cleared, it seems to have made little difference. It was agreed to contact WSCC to complain.

(JW)

The hedge along the Post Office Twitten was overgrown again and it was agreed to ask Saxon Weald to cut it back to the edge of the path. It was also agreed to ask them to cut back the overgrown vegetation at 16 Fairfield Cottages.

(JW)

(1372)

It was agreed to ask WSCC to move the 'No Cycling' sign at the Post Office Twitten so that it was more visible.

(JW)

**Allotments**

Nothing to report.

**Roads & Transport**

It was agreed to report the signpost at the crossroads indicating Wineham Lane and Kent Street which was obscured by vegetation to WSCC.

(JW)

**Streetlights**

Mr Allmond said that he would report the faulty streetlight in Alley Groves.

(VA)

**Health Care & Social Services**

Nothing to report.

**HDALC**

Mr Allmond and Mrs Lucas attended the last meeting.

**Village Hall**

The next meeting is to be held on Thursday 17 July 2014.

**School Governors**

Nothing to report.

**Website**

Nothing to report.

**CLC**

Nothing to report.

The next meeting will be held on Monday 11 August 2014.

The meeting closed at 9.15 p.m.