

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 9 June 2014 in the Village Hall**

**Present:** Mr V Allmond (VA) (Chairman)                      Mrs E Precious (EP)  
                 Mrs S Lucas (SL)    Mrs J Wright (JW) (Clerk)  
                 Mr C Collins (CC)

Mr L Barnard – West Sussex County Councillor  
Mr R Clarke – Horsham District Councillor

Public: 6  
Press: 0

**1. Apologies**

Apologies for absence were received from Mrs M Chamberlin (MC) and Mr J Chowen (JC).

**2. Approval of the Minutes**

Apart from the following amendment, the Minutes of the AGM held on Monday 12 May 2014 were agreed by all as a true and correct record.

Page 1, 4. Responsibilities, Mrs Chamberlin to be added to the members of the Finance Committee and the Planning Committee.

**3. Declarations of Interest**

There were no declarations of interest with regard to any item on the Agenda.

**4. Matters Arising**

Mr Chowen had been keeping in touch with the residents of Fairfield Cottages regarding the proposed development of the former Coach House.

Mr Barnard had got involved with overturning the decision to allow the Hare & Hounds signage to be installed in the centre of the village.

Mrs Wright had asked WSCC if they could recommend a company who could produce a new sign for the Acorn Avenue play area. However, the website suggested was not suitable. Mrs Wright said that she would continue to look for an appropriate site. (JW)

Mrs Wright had reported the tree in need of some attention at the end of Fairfield Cottages and WSCC had submitted a planning application to HDC for the appropriate tree surgery to be carried out.

Mrs Wright had contacted the owner of Bakers Shaw regarding the tree branch that was blocking the footpath and was told that the area was probably owned by the residents of Capons Farm. Mrs Wright said that she would contact them asking for the branch to be

(1365)

removed if it is their responsibility.

(JW)

Mrs Wright had contacted the Highways Agency to ask for the sign that had been left on the grass verge at the end of St Peter's Close to be removed

The broken bollard at the end of Oakfield Road had been replaced.

Mr Allmond replaced the bollard that was reported as broken on the traffic island on the A281.

## **5. The Public**

A Fairfield Cottage resident asked if the amended Coach House development plans had been received. Mrs Wright said that she had not yet received them but would make contact as soon as they were received.

(JW)

Paul Carugati, a member of the Social Committee informed the Council that the proceeds of this year's fete would be going to the Message in a Bottle Scheme and to hopefully organise a first aid course.

Paul also asked if Robin Lackford could display his banner on the playing field railings again and requested that the gate and post at the Scout Hut be unlocked on the day of fete in case of emergencies. It was agreed that the Parish Council should hold keys to both the gate and the post. Mrs Wright said that she had a key to the gate but would borrow the post key from Ellen Barker and have one cut for Parish Council use.

(JW)

Mrs Precious asked if an article on the new Pavilion could be inserted into the fete programme. Mr Carugati said that he would mention it at the next Committee meeting but saw no reason why this couldn't be done.

## **6. District Councillor Report**

Mr Clarke reported on the following issue:

- New Horsham District Council Chairman

## **7. County Councillor Report**

Mr Barnard reported on the following issues:

- Fire & Rescue budget cuts
- Heritage Coaches issues

## **8. Correspondence**

*HDC* – Community Infrastructure Levy Preliminary draft Charging Schedule Consultation. Noted.

*HDC* – Planning Framework: Proposed Submission Representation period. Noted.

*John Chamberlin* – Quotation of £7,500 for Skateboard Park groundwork. As an application had been submitted for funding a Skateboard Park under the Peoples Millions Scheme, the decision on its success would not be known until the beginning of August and one of the conditions of the application was that no work should have been carried out on the project. It was, therefore, agreed to revisit this item when the outcome of the application is known.

*West Sussex Mediation Service* – Request for donation. It was agreed to donate £25.00.

*Gatwick Area Conservation Campaign* – Request for the Parish Council to hold a public meeting to discuss the revision of flight paths and the threat of a new runway. As it appeared that the new flight paths were not affecting residents in the centre of the village but did seem to be affecting Cowfold residents outside of the centre it was agreed to contact West Grinstead PC to ask if they were taking any action.

(JW)

*Joseph Nugent* – Request to use the football pitch on a Sunday for a new team of local players aged between 16 and 24. It was agreed to authorise the request in principle but discussions would need to take place with Cowfold Football Club and Neil Ansell who was in the process of registering a Ladies team which it was thought would also want to play on a Sunday. Mrs Wright said that she would make contact with all parties.

(JW)

*PCC* – Letter thanking the Parish Council for its annual donation towards the cost of the upkeep of the burial ground and the clock winding. Noted.

*Age UK* – Request for a grant. It was agreed not to make a donation at this time.

*Cali Sparks, WSCC* – Notification of a Public Event about Oil and Gas Exploration and Extraction on Saturday 21 June at Pulborough Village Hall from 9.30am to 4.00pm.

Anyone interested in attending should confirm their attendance by emailing [oilandgas@westsussex.gov.uk](mailto:oilandgas@westsussex.gov.uk). It was agreed to put the notice on the website.

*Charlene Parsons, PCSO* – June 2014 report. Noted.

## **9. Skateboard Park**

Nothing further to report.

## **10. Pavilion**

Mr Allmond said that more problems had been encountered which would probably need investigation by a structural engineer.

Mrs Precious reminded Members that the Pavilion Fundraising Committee were running the barbeque at this year's fete and asked for volunteers to help on the day.

The recent Jumble Sale, which had not been well attended, had made a profit of £150.

## **14. Representatives' Reports**

### **Planning**

Mr Allmond read the Planning Report for June 2014.

### **Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

**Open Spaces**

(1367)

Mrs Wright said that she would contact the bus company responsible for the timetable that Mrs Lucas said needed to be removed from the bus shelter.

(JW)

**Pond Warden**

Nothing to report.

**Footpaths**

Nothing to report.

**Allotments**

Nothing to report.

**Roads & Transport**

Nothing to report.

**Streetlights**

Two streetlights in Fairfield Cottages and Alley Groves were being covered by tree branches. Mr Allmond said that he would report the problem.

(VA)

**Health Care & Social Services**

Nothing to report.

**HDALC**

Mr Allmond and Mrs Lucas attended the last meeting where the main topics for discussion were SHLAA and complaints regarding Horsham District Council Planning Department.

**Village Hall**

The next meeting is to be held on Thursday 17 July 2014.

**School Governors**

Nothing to report.

**Website**

Mr Allmond had written an article on the possible demise of the Parish Council which had been put on the website. It was agreed to deliver a copy to all residents to make them aware of the problem.

(JW)

**CLC**

Nothing to report.

The next meeting will be held on Monday 14 July 2014.

The meeting closed at 8.45 p.m.