

## **Cowfold Parish Council**

### **Minutes of the Annual General Meeting held on Monday 12 May 2014 in the Village Hall**

**Present:** Mr V Allmond (VA) Mrs E Precious (EP)  
Mrs S Lucas (SL) Mr C Collins (CC)  
Mrs M Chamberlin (MC) Mrs J Wright (JW) Clerk

Mr J Chowen - Horsham District Council  
Mr L Barnard - West Sussex County Council  
Public: 4  
Press: 0

#### **1. Election of Chairman**

Mr Allmond was proposed by (1) Mrs Lucas and (2) Mrs Chamberlin and agreed by all.

#### **2. Election of Vice Chairman**

Mrs Chamberlin was proposed by (1) Mrs Lucas and (2) Mrs Precious and agreed by all.

#### **3. Election of Treasurer**

Mr Collins was proposed by (1) Mr Allmond and (2) Mrs Lucas and agreed by all.

#### **4. Responsibilities**

Planning	Mr Allmond, Mr Collins, Mrs Lucas, Mrs Precious
Finance	Mr Allmond, Mr Collins
Open Spaces	Mrs Wright
Footpaths	Mrs Precious
Pond Warden	Mrs Whitehead
Allotments	Mrs Wright
Roads & Transport	Mrs Wright
Streetlights	Mr Allmond
Health Care & SS	Mrs Lucas
Village Hall	Mrs Lucas
HALC	Mr Allmond, Mrs Lucas
School Governors	Mrs Precious
Website	Mr Allmond
CLC	Mr Allmond

#### **5. Register of Interests**

A Register of Members' Interests Update Form was distributed to those present.

#### **6. Apologies**

Apologies for absence were received from Mr J Palling (JP) and Mr R Clarke (RC).

#### **7. Approval of the Minutes**

The Minutes of the meeting held on Monday 14 April 2014 were agreed by all as a true and correct record.

## **8. Matters Arising**

Mr Chowen had sent the latest information with regard to the Air Quality problem in Cowfold.

Tim Boxall had arranged for the grit bins to be filled.

A meeting had taken place in Thornden with Tim Boxall to discuss the problem with vehicles being parked on the grass verges and a solution had been suggested.

The Pavilion area and Kicking Wall had been disinfected.

Mr Rolfe had spoken to Mr Murphy who said that he would repair the portable goal posts.

Mr Allmond had attended the Nuthurst Stakeholder Planning Workshop on 30 April 2014.

Appropriate wording had been sent to the Football Club to satisfy the requirements of the Sussex County Football League with regard to the use of the playing field and pavilion.

The new website had been installed.

## **9. The Public**

Two Fairfield Cottages residents concerned with the proposed development of the former Coach House questioned Mr Chowen on the lack of response from Horsham District Council to correspondence and lack of information on the planning website. Mr Chowen said that he would investigate the matter and keep in contact with the residents arranging a meeting with HDC Officers if necessary.

(JC)

## **10. District Councillor Report**

Mr Chowen reported on the status of the Air Quality problem and the new Horsham District Council Plan.

## **11. County Councillor Report**

Mr Barnard reported on the following issues:

- Fire & Rescue Re-design
- Henfield Day Centre Changes
- St Peter's School 125 year anniversary presentation
- Attendance at Fracking Seminar

Mrs Wright asked Mr Barnard if he would be prepared to support applications from organisations under the LEADER programme (if reinstated) and the Members' Big Society Fund to help with the cost of the Pavilion renovation project. Mr Barnard confirmed that he would be prepared to support applications subject to the relevant information being submitted and accepted.

Mr Wright also asked Mr Barnard if he was aware that an application from the Manager of the Hare & Hounds for signage had been refused. He said that he was surprised if that was the case and said that he had not heard anything but would see what he could find out.

(LB)

## **12. Correspondence**

*Cowfold Social Committee:* Request for permission to use the Playing Field and Pavilion for the annual fete to be held on Saturday 5 July 2014. No objections were raised to the request.

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12.5.14

However, following a considerable amount of damage to the field last year, it was agreed to request that any damage that may occur this year be rectified by the Committee.

*Cali Sparks, WSCC*: Information on free Mapping Tool. Noted.

*Rupy Sandhu, WSCC*: Notification of the adoption of the West Sussex Waste Local Plan. Noted.

*HDC*: Consultation on the Draft Broadbridge Heath Quadrant Supplementary Planning Document. Noted.

### **13. Skateboard Park**

Neil Williams had offered to submit an application for funding from the 'Peoples Millions' scheme for a Skateboard Park on behalf of the Parish Council.

### **14. 2013/14 Annual Accounts**

The 2013/14 Annual Accounts had been tabled and were agreed by all.

### **15. Website**

Nothing to report.

### **16. Pavilion**

Mr Allmond said that an asbestos survey had been carried out and asbestos had been found. A further visit was required to take place when the building was empty.

Mrs Precious reminded Members of the Jumble Sale to be held on Saturday 24 May 2014 and said that any help would be appreciated.

### **17. Representatives' Reports**

#### **Planning**

Mr Allmond read the Planning Report for May 2014.

#### **Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

#### **Open Spaces**

Mrs Wright said that she had placed the order for the work to be carried out to the Acorn Avenue Play Area and was waiting for a date when the work would commence. It was agreed that the sign needed to be replaced and Mrs Wright said that she would speak to Tim Boxall to see if he knew where we could get one made. (JW)

Mrs Lucas said that there was a tree in need of some attention at the end of Fairfield Cottages. (JW)

Mrs Wright agreed to find out who was responsible for the tree. (JW)

#### **Pond Warden**

Nothing to report.

#### **Footpaths**

Mrs Precious said that there was a tree blocking the footpath at Bakers Shaw. It was agreed to contact the owner regarding its removal. (JW)

#### **Allotments**

Nothing to report.

#### **Roads & Transport**

Mrs Wright said that she would contact the Highways Agency regarding the removal of the sign that had been left on the grass verge at the end of St. Peter's Close. (JW)

It was reported that one of the bollards at the end of Oakfield Road had been broken and Mrs Wright said that she would report this to WSCC Highways. (JW)

**Streetlights**

Mr Allmond said that he would report the broken bollard on the traffic island on the A281.

(VA)

**Health Care & Social Services**

Nothing to report.

**HDALC**

The next meeting will be held on Tuesday 20 May 2014.

**Village Hall**

The next meeting will be held on Thursday 17 July 2014.

**School Governors**

Nothing to report.

**Website**

Nothing to report.

**CLC**

The next meeting will be held on Wednesday 11 June 2014.

The next Council meeting will be held on Monday 9 June 2014.

The meeting closed at 9.15 p.m.