

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 14 April 2014 in the Village Hall**

**Present:** Mr V Allmond (VA) (Chairman)                      Mrs E Precious (EP)  
                 Mrs S Lucas (SL)    Mrs J Wright (JW) (Clerk)  
                 Mrs M Chamberlin (MC)

Mr L Barnard – West Sussex County Councillor  
Mr J Chowen – Horsham District Councillor  
Mr R Clarke – Horsham District Councillor

Public: 4  
Press: 0

**1. Apologies**

Apologies for absence were received from Mr J Palling (JP) and Mr C Collins (CC).

**2. Approval of the Minutes**

The Minutes of the meeting held on Monday 10 March 2014 were agreed by all as a true and correct record.

**3. Declarations of Interest**

There were no declarations of interest with regard to any item on the Agenda.

**4. Matters Arising**

Mrs Wright had asked Shaun Stevens to carry out the required work on the manhole cover on the Playing Field.

The repair and replacement of play equipment in the play area on the Playing Field had been carried out.

The potholes on Brownings Hill, Wineham Lane, south of the Police House in Henfield Road and St Peter's Close had all been reported to WSCC Highways Department. The trees in need of attention in the middle of the A272 opposite St Peter's school had also been reported.

The owners of Viscount House had been contacted with regard to the fence along the Twitten by the Post Office which had now been made safe.

The notice regarding no entry to the A23 had been removed.

Mr Chowen had no information regarding the Air Quality problem in Cowfold but would find out the status and report at the next meeting.

(JC)

(1357)

Mrs Wright had asked for the grit bins to be filled but no action had been taken to date. Mr Barnard said that he would find out why they had not been filled.

(LB)

**5. The Public**

A Thornden resident asked what was happening with regard to vehicles being parked on grass verges. Mrs Wright said that Tim Boxall had suggested a meeting to find a way forward and that she would arrange it.

(JW)

Mr Rolfe said that the Pavilion area particularly the Kicking Wall was in need of disinfecting again. Mrs Wright said that she would contact HDC and ask for this work to be carried out.

(JW)

Mr Rolfe said that the portable goal posts were in need of repair and it was agreed that either Mrs Wright or Mr Rolfe would ask Mr Murphy if he would do it.

(JW/SR)

**6. District Councillor Report**

Mr Chowen and Mr Clarke reported on the following issues:

- Piazza Italia Weekend
- Ambulance Response Times
- Solar Panel Farm Planning Applications.

**7. County Councillor Report**

Mr Barnard reported on the following issues:

- Midhurst Library
- Fire Brigade Union Plans
- Pagham Beach
- West Sussex MP’s Meeting.

**8. Correspondence**

*Lloyd Hatton* – Request to mark out a junior football pitch for the Under 7’s and Under 8’s to use. No objections were raised to this request.

*Richard Webber* – Invitation to the Nuthurst Stakeholder Planning Workshop on 30 April 2014. Mr Allmond said that he would deal with the request.

(VA)

*St Catherine’s Hospice* – Request for grant of £200. It was agreed not to donate at this time.

*WSSCC Operation Watershed* – 2014 Operation Watershed Active Communities Fund. Noted.

*Charlene Parsons, PCSO* – April report. Noted.

*David Precious* – The Football Club is applying for promotion to the next higher Grade – Division 3 of the Sussex County Football League and has been asked to provide some evidence of adequate security of tenure of the Playing Field. Although no evidence was in existence and no guarantees could be given, it was agreed that some appropriate wording could be produced that hopefully would be acceptable for the purpose. With regard to use of the changing rooms, confirmation can be given that, as the Football

Club hire the Pavilion on match days, it would automatically have sole use of them.

(JW)

### **9. Skateboard Park**

Nothing to report.

### **10. Pavilion**

It was reported that a Committee had been formed from representatives of village organisations and had been split into two; one half of the Committee to work on the building issues and the other on fundraising. Progress meetings for both had already been held. Some problems had been encountered regarding the specification but were currently being investigated.

A Jumble Sale would be held shortly and it was hoped to run the barbeque at this year's village fete.

### **11. Website**

Neil Williams had built the new Parish Council website and it was agreed to ask him to arrange for it to be installed to replace the existing site.

(JW)

### **12. Neighbourhood Planning**

There were no votes in favour of producing a Neighbourhood Plan at the present time.

### **13. Acorn Avenue Play Area**

Four quotations had been received and it was agreed to accept the one from HAGS SMP provided that the price had not increased since the quotation was issued in November 2013.

### **14. Representatives' Reports**

#### **Planning**

Mr Allmond read the Planning Report for April 2014.

#### **Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

#### **Open Spaces**

Sidney Lock's daughter had asked if the family could install a bench somewhere in the village in his memory. It was suggested that it could be placed on the hard standing next to the Scout Hut on the Playing Field.

#### **Pond Warden**

Nothing to report.

#### **Footpaths**

Nothing to report.

#### **Allotments**

An allotment had recently become vacant, but had been re-let.

#### **Roads & Transport**

Nothing to report.

**Streetlights**

Nothing to report.

**Health Care & Social Services**

Nothing to report.

**HDALC**

The next meeting will be held on Tuesday 20 May 2014.

**Village Hall**

The next meeting is to be held on Thursday 24 April 2014.

**School Governors**

Nothing to report.

**Website**

Nothing further to report.

**CLC**

Nothing to report.

The AGM will be held on Monday 12 May 2014.

The meeting closed at 8.50 p.m.