

Cowfold Parish Council

Minutes of the Ordinary Meeting held on Monday 10 September 2012 in the Village Hall

Present: Mr V Allmond (VA) (Chairman) Mr J Chamberlin (JC)
Mrs S Lucas (SL) Mr J Palling (JP) (P/T)
Mrs E Precious (EP) Mrs J Wright (JW) (Clerk)
Mr C Collins (CC)

Mr Lionel Barnard – West Sussex County Councillor
Public: 3
Press: 0

1. Apologies

Apologies for absence were received from Mr P Dittmer (PD), Mr R Holden (RH), Mrs M Chamberlin (MC), Mr A Dunlop (AD) and Mr J Chowen (JC).

2. Approval of the Minutes

The Minutes of the meeting held on Monday 13 August 2012 were agreed by all as a true and correct record.

3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

4. Matters Arising

Mrs Wright had reported all the issues detailed in Item 5 of the August Minutes to the relevant authorities.

Mrs Wright had contacted a member of the Fete Committee to ask them to deal with the ruts on the Playing Field left by the Funfair vehicles.

Mrs Wright was told that the main recipient of the proceeds of this year's fete was to be kept confidential until sometime this month. Details of how much profit was made will be made available following the auditing of the accounts.

Mrs Wright had sent an email to WSCC asking them to carry out an inspection of the pavements and kerb stones but had not received a response to date. Mr Barnard said that he would find out why the email of 21 August addressed to Mark Bishop had not been replied to.

(LB)

Mrs Wright had received an email from Eileen Lock following a telephone conversation with her regarding her telephone conversation with Mr Chamberlin (John) about the defibrillator which had been installed in the Co-op. The money had been raised by the

Partridge Green Area Response Team to install the equipment, therefore, although a donation would be welcome it was not essential. Eileen did request, however, that if anyone in the future suggests forming a Cowfold response team that they liaise with the PART as the South East Coast Ambulance Service considers Cowfold to be part of the Partridge Green Area.

Mrs Wright had informed the History Society that although the Parish Council would have been happy to participate in their History Day, all old Minutes etc. were archived at Chichester.

No information had been received from Mr Holden to say whether or not he had removed the sign from the green in Holm Oaks.

(RH)

Mrs Wright had sent an email to the HDC Planning Department to ask if planning permission had been given to erect a large board outside the Coach House advertising lunches; however, no response had been received to date.

The signpost on the footpath at the top of the Playing Field had still not been replaced; therefore, Mrs Wright had reported it to the Access Ranger who said that she would deal with it on her next visit which was due shortly.

5. The Public

Two members of the Fete Committee explained the confusion that had arisen due to the PAD which had been installed in the Co-op as it was the intention of the Committee to use some of the proceeds of the Fete for the same purpose. However, it was confirmed that the identity of the main recipient of the proceeds was being kept confidential until later in the month once the accounts had been audited and a presentation had been arranged.

There were no objections raised to the request for Robin Lackford to install his banner on the Playing Field fence for three days.

Mr Rolfe said that the fence at the bowling green at Potters Green was broken. Mrs Wright agreed to ask Shaun Stevens to repair it.

(JW)

Mr Rolfe also commented on the overgrown vegetation on the A272 at Picts Lane. Mrs Wright said that she would ask WSCC to write to the owners of the property.

(JW)

Mr Rolfe asked if consideration could be given to budgeting for replacing the chippings in the play area next year.

Mr Rolfe also said that the holes from the removal of the fence posts still had not been filled in and were thought to be dangerous. It was agreed to ask Shaun Stevens to fill in the holes.

(JW)

6. District Councillor Report

Mr Dunlop had sent an email to say that he is finding it difficult because of his job in London to make the Council meetings on a regular basis and suggested meeting with the Chairman and the Clerk to identify and discuss key issues affecting the Parish that need action from HDC. It was agreed that Mr Dunlop would be contacted with any issues that arise at the meetings and to ask if he could send a brief report outlining items of interest from HDC.

7. County Councillor Report

Mr Barnard reported on the following issues:

- The Green Deal initiative
- Libraries
- WSCC new IT Systems.

Mr Allmond asked if it was possible to apply for a grant to install VAS's from the Parish Initiative Fund through the CLC. Mr Barnard said that he would make enquires and report back.

(LB)

8. Correspondence

Angela Davey: Copies of correspondence between Angela Davey a Bolney Road resident and Adam Bazley, the WSCC Community Highway Officer together with a petition signed by 52 residents regarding speed enforcement/traffic calming on the A272. It was agreed to inform Angela of the Parish Council's current involvement on the subject.

(JW)

Barry Nash: Request for Horsham Town Youth Under 16's football team to use the football pitch every other Sunday morning. It was agreed to forward the email to Anthony Parsons for his comments.

(JW)

Trevor Leggo-SALC: Invitation to attend a Police and Crime Commissioner husting. Noted.

WSCC: Information on the Library Service Restructure and the Introduction of Volunteers. Noted.

Gatwick Airport: Notification of Gatwick Airport P-RNAV Departure SID Consultation. Noted.

HDC: Response to the letter regarding the Parish Register of Members' Interests. Mr Allmond read the response and asked Members to complete the relevant paperwork and return it to Mrs Wright. .

9. Skateboard Park

Mr Chamberlin had spoken to Evolution Skateparks who said that they would speak to their architect and find out the cost and timescale of producing a plan.

10. Co-option of New Councillors

All voted in favour of co-opting Jonathan Palling onto the Council and Jonathan joined the meeting.

11. Pavilion

Nothing to report.

12. Representatives' Reports

Planning

Mr Allmond read the Planning Report for September 2012.

Mrs Wright said that Tom Warder from AiRS had phoned to say that Saxon Weald had some plans they would like to discuss with the Parish Council relating to a possible housing development at the top of Alley Groves. It was agreed to ask for Tom and the representative from Saxon Weald to attend the next Planning meeting.

(JW)

Finance

Approval of the tabled cheques for signature was requested and agreed by all.

Open Spaces

It was reported that surgery had been carried out on the damaged oak tree in Fairfield Cottages. Mrs Wright said that she had asked WSCC for evidence that the tree was not their responsibility but had not received a response to date.

Pond Warden

Nothing to report.

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Nothing to report.

Streetlights

Nothing to report.

Health Care & Social Services

Nothing to report.

HDALC

The date of the annual meeting of HDC and HALC is to be advised.

Village Hall

Nothing to report.

School Governors

Nothing to report.

Website

Nothing to report.

CLC

Nothing to report.

The next Parish Council meeting will be held on Monday 8 October 2012.

The meeting closed at 8.50 p.m.