

Cowfold Parish Council

Minutes of the Annual General Meeting held on Monday 14 May 2012 in the Village Hall

Present:	Mr V Allmond (VA) Mr C Collins (CC) Mrs S Lucas (SL) Mr R Holden (RH)	Mrs E Precious (EP) Mr J Chamberlin (JC) Mrs M Chamberlin (MC) Mrs J Wright (JW) Clerk
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Mr A Dunlop, Horsham District Council
 Mr L Barnard, West Sussex County Council
 Public: 2
 Press: 0

1. Election of Chairman

Mr Allmond was proposed by (1) Mrs Lucas and (2) Mr Collins and agreed by all.

2. Election of Vice Chairman

Mr Collins was proposed by (1) Mrs Lucas and (2) Mr Holden and agreed by all.

3. Election of Treasurer

Mr Collins was proposed by (1) Mrs Precious and (2) Mr Holden and agreed by all.

4. Responsibilities

Planning	Mr Allmond, Mr Collins, Mrs Lucas, Mrs Precious
Finance	Mr Allmond, Mr Collins, Mr Holden
Open Spaces	Mr Holden
Footpaths	Mrs Precious
Pond Warden	Mrs Whitehead
Allotments	Mrs Wright
Roads & Transport	Mrs Wright
Streetlights	Mr Allmond
Health Care & SS	Mrs Lucas
Village Hall	Mrs Lucas
HALC	Mr Allmond, Mrs Lucas
School Governors	Mrs Precious
Website	Mr Allmond
CLC	Mr Allmond

5. Register of Interests

A Register of Interests questionnaire would be distributed for completion shortly.

6. Apologies

Apologies for absence were received from Mr P Dittmer (PD).

7. Approval of the Minutes

The Minutes of the meeting held on Monday 16 April 2012 were agreed by all as a true and correct record.

8. Matters Arising

Mrs Wright had reported the damaged kerb stones, pavements and blocked gutters to WSCC and had asked Shaun Stevens to replace the broken rail on the playing field.

Mrs Wright had emailed Duncan Lawrence asking if the offer of help from the Scouts was still available and if so could they rake over the chippings in the play area; however, no response had been received to date.

Mrs Wright had contacted Henfield Parish Council regarding the subject of Honorary Freeman titles; however, although they had bestowed an honorary title on someone in the village it was not that of Honorary Freeman.

Mr Allmond had confirmed that he would be accepting the invitation to attend a meeting with WSCC and HDC on 17 May 2012.

Mrs Wright had produced a coloured copy of the county plan.

Mrs Precious was awaiting two further quotations from local architects to produce drawings for the refurbishment of the Pavilion

(EP)

Mrs Wright had arranged a meeting with Howard Collins at HDC to discuss possible funding streams for the refurbishment of the Pavilion.

Mrs Wright had informed the Cowfold Social Committee that the Parish Council had no objection to them installing a bench commemorating the Queen's Jubilee on the grass verge opposite the Smithy and that the Pavilion fundraising committee did not want to do the catering for the fete this year.

Mrs Wright had received a message from Bas Wood regarding his proposal for Agility on the Green to say that he was thinking of using the field on Wednesdays. No objections were raised.

Mr Dittmer had not yet covered the WC sign outside the restaurant.

(PD)

With regard to the complaint received about the polytunnels on the allotments, Mrs Wright had provided contact details for HDC and Nick Herbert MP.

Mrs Wright had written to the Cabinet Member for Education on the subject of the lack of coeducational schools in the Cowfold catchment area and was awaiting a response.

9. The Public

There were no questions or comments from members of the public.

10. District Councillor Report

Mr Dunlop reported on the following issues:

- HDC Budget Approval
- Horsham Town Improvements
- Future of the Town Hall

Mr Dunlop had also arranged for a visit from HDC representatives to the Co-op store to tell them that storing cages at the side of the shop was not permissible. He had also progressed the Parish Council's request to turn the coach park into car parking spaces and had spoken to the planning department with regard to the proposed skateboard park.

11. County Councillor Report

Mr Barnard reported on the following issues:

- Improvements to West Street, Horsham
- The EYE Project
- Chichester Harbour Conservancy Meeting
- Rural Partnership
- Visit to Henfield Day Centre
- Ricardo visit
- Devolution Scheme
- Nestle visit
- Broadband status
- Chingford Ponds
- Rampion Group meeting

12. Correspondence

HDC: Additional Consultation on the Draft Horsham Town Plan Supplementary Planning Document: Noted.

Darren & Nina Humphreys: Request to plant a tree and install a bench on the Playing Field in memory of their grandparents. No objections were raised.

West Sussex Rural Mobile Youth Trust: Invitation to The Purple Bus AGM/Launch of new mobile vehicles on 19 June 2012 on Pulborough playing field at 6.00pm. Noted.

West Sussex County Times: Request for a monthly 250 word report on the Parish Council meetings. It was agreed not to agree to this request but to send reports if and when considered beneficial.

CHS: Letter of thanks for the donation for the summer planting programme.

Age UK: Request for funding. It was agreed not to make a donation.

13. Skateboard Park

Mr Chamberlin had met with the young people and the organisers of the Purple Bus to confirm their requirement and to discuss fundraising for the project. It was agreed that it was important for the young people to raise some funds for themselves.

A specification had been agreed with Evolution Skateparks the details of which were awaited. Once the detailed plan had been received it will be submitted for planning approval and funding opportunities can be identified. The cost of the park would probably be around £30,000.

Mrs Wright agreed to write to the West Sussex Rural Mobile Youth Trust thanking them for bringing the Purple Bus to Cowfold which was being much appreciated by the youth of the village.

14. Honorary Awards Procedure

Following some discussion on how such a scheme might work, Mrs Wright agreed to circulate a procedure and application form to all Members for consideration at the next meeting.

(JW)

15. Pavilion

Mrs Precious and Mrs Wright had attended a meeting with Howard Collins at Horsham District Council to discuss possible funding streams for the refurbishment of the Pavilion. Howard said that he would consider the situation and produce information on organisations that could be approached and offered to assist with completing applications.

Mrs Precious said that she would be writing to present and potential future users of the Pavilion informing them of the status of the project.

The jumble/book/toy sale would probably be arranged for some time in June.

15. Representatives' Reports

Planning

Mr Allmond read the Planning Report for May 2012.

Finance

Approval of the tabled cheques for signature was requested and agreed by all.

Open Spaces

Mrs Wright agreed to contact the Football Club asking for confirmation that the playing field had been reseeded as agreed.

(JW)

Pond Warden

Nothing to report.

Footpaths

Nothing to report.

Allotments

Nothing to report.

Roads & Transport

Mrs Wright agreed to report to WSCC Highways the blocked drains opposite 20 Thornden, the puddle outside the Village Hall on the A281 and the puddle on the A272 outside Station Cottages.

(JW)

Streetlights

Nothing to report.

Health Care & Social Services

Mrs Lucas said that the drivers were being prevented from parking at Haywards Heath hospital.

HDALC

The date of the next meeting to be held at Roffey Millennium Hall is Tuesday 29 May 2012.

Village Hall

Mrs Lucas said that the ladies toilets had been refurbished.

The next meeting of the Village Hall Committee was scheduled to take place on Tuesday 12 July 2012.

School Governors

Nothing to report.

Website

Nothing to report.

CLC

The next meeting will be held on Wednesday 4 July 2012 at Henfield.

The next Council meeting will be held on Monday 11 June 2012.

The meeting closed at 9.05 p.m.