

## Cowfold Parish Council

### Minutes of the Ordinary Meeting held on Monday 12 December 2011 in the Village Hall

**Present:** Mr V Allmond (VA) (Chairman)                      Mr P Dittmer (PD)  
Mrs S Lucas (SL)    Mrs J Wright (JW) Clerk  
Mrs E Precious (EP)

Mr L Barnard – West Sussex County Councillor

Public: 1

Press: 0

#### 1. Apologies

Apologies for absence were received from Mr C Collins (CC), Mr M Detnon (MD) and Mr A Dunlop (AD).

#### 2. Approval of the Minutes

The Minutes of the meeting held on Monday 14 November 2011 were agreed by all as a true and correct record.

#### 3. Declarations of Interest

There were no declarations of interest with regard to any item on the Agenda.

#### 4. Matters Arising

Mrs Wright had sent the book tokens to St. Peter's School.

HDC had not yet disinfected around the Pavilion area and Mrs Wright agreed to ask if they would do it on a regular basis.

(JW)

The dog bin by the Scout Hut had been emptied.

Mrs Wright had emailed CLC asking if there were any grants available to assist in purchasing a skateboard ramp but no response had been received to date. However, Mr Allmond said that he had been told that CLC no longer give grants to Parish Councils, so any application would have to be made by an organisation. It was agreed to pursue this further by asking if the Purple Bus organisation could help and if there were any grants available from Horsham District Council.

(JW)

Mrs Wright had completed the questionnaire on antisocial behaviour in the District.

Mr Allmond had met with the Thirteen Eight Publication representatives who said that they would be happy to publish Cowfold articles.

Mr Collins had not yet arranged a date for a finance meeting.

(CC)

Mrs Wright had reported the broken rail on the bridge of the footpath that runs past Station Road.

Mrs Wright had spoken to WSCC Highways regarding the cracked pavements throughout the village and a response had been received. The pavements apparently are inspected on a regular basis but if there were any particular areas of concern, WSCC would be happy to investigate to determine whether any work was required. Mrs Wright agreed to compile a list from information received from Members and pass it on to WSCC for action.

(JW)

## **5. The Public**

Nothing to report.

## **6. District Councillor Report**

Nothing to report.

## **7. County Councillor Report**

Mr Barnard reported on the following issues:

- WSCC/HDC Cabinet Meeting
- Broadband
- The Aldingbourne Trust Visit
- Local Policing Board Meeting – Plan for 2012
- Managers Group Meeting – Big Society
- Meeting with Surrey County Council Leader
- Visit to New Waste Site at Longhurst
- New Police Commissioner’s Meeting
- Queen’s Jubilee Arrangements.

## **8. Correspondence**

*Justin Chamberlin:* Letter applying to become a Parish Council. Roy Holden and Mary Chamberlin had both expressed an interest in returning to the Parish Council and it was agreed to include the co-option of new Members on the Agenda for the January 2012 meeting.

## **9. Community Transport**

Mr Allmond reported on a meeting that he had attended with ST@RT. As a result, with the help of WSCC and ST@RT a survey has been compiled to try and establish the parishes transport needs.

It was agreed to become a member of ST@RT for an annual membership fee of £10 and to have 1,000 questionnaires printed at a cost of £70.

## **10. Pavilion**

Mrs Wright had contacted Howard Collins at HDC requesting assistance with obtaining funding for the Pavilion. He required a rough estimate of the amount required following which he agreed to a meeting to discuss the possibilities.

It was agreed to approach a local builder to ask his opinion with a view to possible refurbishment.

(EP)

## **11. Representatives' Reports**

### **Planning**

Mr Allmond read the Planning Report for December 2012.

### **Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

### **Open Spaces**

Mrs Wright said that she had written to Impressions tree surgeons to ask them to come back and look at one of the trees at the Scout Hut that appeared to require more work. They had spoken to Guy Sibley saying that they would be prepared to remove the lower dead branches but any more work would have to be paid for. Mrs Wright agreed to speak to Andy Poynter asking him to inspect the tree to see if the work that he had recommended had been done before any further action is taken.

(JW)

It was reported that the WC sign outside the restaurant was uncovered again. Mr Dittmer agreed to paint the sign out.

(PD)

Mrs Wright agreed to contact Horsham District Council to ask them to replace the damaged road sign at Thornden.

(JW)

### **Pond Warden**

Nothing to report.

### **Footpaths**

Nothing to report.

### **Allotments**

Nothing to report.

### **Roads & Transport**

Mr Allmond and Mrs Wright had met with WSCC Highways representatives to discuss the problems with vehicles speeding through the village. They said that they had visited the village and considered that there was a problem with speeding and initially would site their portable flashing sign somewhere near the existing 30mph sign on Henfield Road to monitor the situation. Following this, depending on the results, they will discuss the possibility of installing more permanent signs at the four entrances to the village. The portable sign should be put in place early in the new year.

### **Streetlights**

Mr Allmond had reported a faulty streetlight in Oakfield Road to WSCC.

### **Health Care & Social Services**

Nothing to report.

**HDALC**

The next meeting will be held on Tuesday 24 January 2012 at Billingshurst.

**Village Hall**

The next meeting will be held on Tuesday 10 January 2012.

**School Governors**

Nothing to report.

**Newsletter**

Nothing to report.

**Website**

Nothing to report.

**Scout Hut**

It was agreed to delete this item from the Agenda.

**CLC**

Mr Allmond had attended the last CLC meeting where the subject of traffic congestion and air quality in Storrington was discussed. As Cowfold has similar problems to Storrington, Mr Allmond had been invited to attend the meeting to be held on Monday 16 January 2012 where most of the discussion will be about traffic congestion and how the number of HGV's through the village could be reduced.

The next meeting will be held on Monday 9 January 2012.

The meeting closed at 8.55 p.m.