

**Cowfold Parish Council**  
**Minutes of the Ordinary Meeting held on Monday 11 April 2011 in the Village Hall**

**Present:** Mr B Baldwin (BB) (Chairman)                      Mrs E Precious (EP)  
                 Mr V Allmond (VA)                                        Mr G Sibley (GS)  
                 Mrs S Lucas (SL)    Mrs J Wright (JW) Clerk

Mr L Barnard – West Sussex County Councillor  
Mr J Chowen – Horsham District Councillor  
Public: 2  
Press: 0

**1. Apologies**

Apologies for absence were received from Mr C Collins (CC).

**2. Approval of the Minutes**

The Minutes of the meeting held on Monday 14 March 2011 were agreed by all as a true and correct record.

**3. Declarations of Interest**

There were no declarations of interest with regard to any item on the Agenda.

**4. Matters Arising**

Mr Baldwin had received a duplicate Tree Preservation Order map and the overgrown trees at the Scout Hut were not covered.

Mrs Wright had visited the Co-op with Tim Boxall, WSCC and spoken to the Manager about the mess at the side of the shop which being in a conservation area was unacceptable. Tim Boxall said that he would arrange for the paving stones leading to the side door to be repaired to allow the racks to be stored in the enclosed area at the back of the shop. The Manager agreed to this solution to the problem, but did say that the racks would have to be put out last thing at night as they are picked up early in the morning.

Mrs Wright had contacted Peter Griffiths, WSCC regarding the possibility of losing 'Lollipop' staff due to budget cuts and to find out the costs associated with the employment of 'Lollipop' staff for future reference. Peter said that he had nothing to report at present but would respond to the request formally before the next Council meeting.

Mrs Wright had met with Tim Boxall, WSCC to assess the problem in Henfield Road of overgrown vegetation. Mrs Wright had written to two residents asking them to cut back vegetation and Tim Boxall agreed to contact a resident regarding their hedge and another resident regarding a damaged footpath.

Mr Sibley said that he would cover the WC sign outside of the restaurant.

(GS)

Mrs Wright had replied to the letter from Theresa Newman complaining about the Football Club.

Mrs Wright had responded to David Galle suggesting that he contact St Peter's School and Country Mice regarding the vehicles being parked on the grass verge in Thornden.

Mr Baldwin had drafted the letter to be sent to St Peter's School, Year 5 pupils in response to their letters containing suggestions on how to improve the village.

Mrs Wright had purchased the book tokens to be given to the winners of the road safety poster competition.

Mr Sibley had been able to make the road safety signs larger and they were due to be installed shortly.

Mrs Wright had reported the large potholes at Fairfield Cottages to WSCC.

Mrs Wright had asked Enterprise for a quotation for the holes to be filled in at the edge of the path in Church Walk.

Mrs Wright had arranged a meeting of the New Pavilion Development Committee and had contacted Howard Collins for an updated list of potential funding sources.

## **5. The Public**

Mr Rolfe said that it appeared that if the litter bins are only half full HDC do not empty them. Mr Chowen said that he would look into the matter.

(JC)

## **6. District Councillor Report**

Mr Chowen reported on the following issues:

- Probable closure of Peacocks Sheltered Housing in Partridge Green
- Quality of Air in Cowfold

## **7. County Councillor Report**

Mr Barnard reported on the following issues:

- Air Pollution
- Adult Care
- Community Transport
- New Car Park at North Terminal Gatwick
- Closure of A24 for maintenance on 5, 6, 7 & 8 May 2011 from 8.00pm to 5.00am.

## **8. Correspondence**

*Mark Detnon:* Request to become a co-opted Member of the Parish Council. Mr Baldwin agreed to arrange a meeting with Mark.

(BB)

*Tom Warder, AiRS:* Affordable Housing. It was agreed to ask Tom to attend a Planning

(1211)

Committee meeting to discuss the outcome of his meeting with Mr Tregear. (JW)

*James Staples:* Community First Responder Scheme. It was agreed to ask James to attend a Parish Council meeting to talk about the proposed scheme. (JW)

*David Shackleton:* Information regarding a volunteer to co-ordinate SID. The Council were happy for SID to be in operation again.

*Sue Philipson, WSCC:* Letter introducing Sue as the new Access Ranger.

*Lisa Brewer:* Request for information on ownership of a strip of land at the side of a house in Holm Oaks. It was agreed to contact the Access Ranger to see if she has any idea who might own it. (JW)

*Gordon Wren:* Notification that someone had pinned an unsigned notice in Eastlands Lane stating that it was not an official footpath. Mr Wren had enclosed a copy of an Ordnance Survey Map which shows that it is a public footpath. The notice had since been removed and it was agreed to reply to Mr Wren saying that the Parish Council would monitor the situation. (JW)

**9. Representatives' Reports**

**Planning**

Mr Baldwin read the Planning Report for April 2011.

**Finance**

Approval of the tabled cheques for signature was requested and agreed by all.

**Open Spaces**

Nothing to report

**Pond Warden**

The results of a night time survey of the pond had been received.

**Footpaths**

As the footpath map appeared to have been mislaid, Mrs Wright agreed to ask WSCC for a replacement. (JW)

**Allotments**

Mrs Wright said that there were some allotments that were not being worked and she, therefore, intended to issue notice letters. There was also a problem with the area provided for garden waste. People were dumping furniture, bits of carpet and plastic bags amongst other things near the entrance to the area and it now needed to be cleared. It was agreed to obtain a quotation for clearing the area and adding the cost to the allotment rents. (JW)

**Roads & Transport**

Mrs Lucas said that although some of the potholes had been repaired at Fairfield Cottages, there were holes that had not been filled further up the road. Mrs Wright agreed to report the problem to WSCC Highways. (JW)

**Streetlights**

Mr Allmond agreed to report the faulty light on the island opposite Mercers Mead on the A272. (VA)

**Health Care & Social Services**

Nothing to report.

## **HDALC**

Mr Allmond and Mrs Lucas had attend the meeting held on Wednesday 16 March 2011.

### **Village Hall**

The Village Hall Management Committee Treasurer was now using Internet Banking.

### **School Governors**

Mrs Precious said that St Peter's school had been awarded a grant to refurbish the swimming pool and that they were keen to publicise the fact that the pool would be open to residents during the summer months. It was agreed to ask Mrs Cutbush to place an article in the next Newsletter.

(EP)

It was also agreed that Mrs Precious would continue to represent the Parish Council as a School Governor.

### **Newsletter**

Nothing to report.

### **Website**

Mrs Precious said that she was not happy with the new website particularly the order in which events were advertised. Mr Allmond said that he would try to rearrange items.

(VA)

### **Scout Hut**

Nothing to report.

### **CLC**

Nothing to report.

## **10. Pavilion**

Mrs Wright had called a meeting of the New Pavilion Development Committee following an unfavourable response from the Football Foundation to the request for funding. It was evident that other building options or refurbishment of the existing Pavilion should be considered. Mark Passfield agreed to speak to another architect to determine the cheapest building option using a similar footprint with a view to completing the project by Autumn 2012. Mark had now arranged to meet the architect at the Pavilion on Monday 18 April 2011.

Once the results of the meeting are available, Mrs Wright will contact Howard Collins again for an updated list of potential funding sources.

(JW)

The Jumble/Toy/Bric-a-Brac/Book sale held on Saturday 9 April 2011 had made a profit of £215.

The Clover Leaf Walk will be held on Monday 2 May 2011 and Mrs Precious asked for volunteers to help.

The AGM will be held on Monday 16 May 2011.

The meeting closed at 9.00 p.m.